



「非本校教職員領隊申報表」之設立乃方便學校安排人手，以減輕各校教職員之工作量，會員學校可申報多位領隊，交本會港九中學執行秘書存案。請留意，此申報書為申請非職員為領隊之用，全職教職員並不需要填寫申報書。

* 請填妥以下表格，連同申請者近照於申請者執行領隊工作三個工作天之前送達或郵寄本會港九中學執行秘書存案，地址：九龍 何文田 迦密村街七號 二樓 203 室 香港學界體育聯會。請勿以傳真方式傳送此表格，因相片難於辨認。如有需要，可影印此申報表或在香港學界體育聯會網頁內下載 (www.hkssf.org.hk)。

* 成功申請者的名單將刊登於本會網頁，如有任何查詢，請致電 2711 9182。

In order to release heavy workload of teachers and full time staff of schools, Principals may appoint responsible adults to serve as Team Managers. There is no limit of application. This form can be photocopied or downloaded from the HKSSF web site (www.hkssf.org.hk). Please note that this form is for non-staff adult(s), teachers and full time staff do not require such registration.

* The application must be submitted to the Executive Secretary of HK Island & Kowloon Secondary Schools Regional Committee, HKSSF, Room 203, 1/F, 7 Carmel Village Street, Homantin, Kowloon **THREE WORKING DAYS** before the Team Manager assumes his/her duty. **Please do not send this form by fax** because photo can hardly be identified on a fax copy.

* List of successful applicant will be published on our web site, for enquiries, please phone the Federation office at 2711 9182.

擔任領隊的基本要求：

1. 年齡 (於執行領隊工作時) 必須為 18 歲或以上。
(根據學體會「集體個人意外保險計劃」，受保人年齡限制為七十歲，否則不被該計劃保障。)
2. 非就讀中學的人士。
3. 在同一場比賽中，不能兼任對隊的領隊。
4. 由校長正式委任。

Requirements :

1. The person must be aged 18 or over at time when he/she performs his/her duty.
(According to the Collective Personal Accident Insurance Policy, only those aged 70 and under will be covered.)
2. The person must not be a current secondary school student.
3. The person cannot serve as Team Manager of two competing teams in the same match.
4. The person must be authorized by the Principal.

學校名稱：

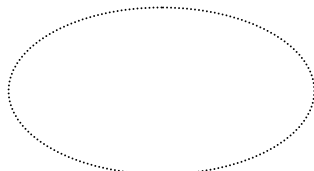
Name of School : _____

姓名 (中文) : _____	姓名 (中文) : _____	姓名 (中文) : _____
Name (Eng) : _____	Name (Eng) : _____	Name (Eng) : _____
電話 : _____	電話 : _____	電話 : _____
Telephone : _____	Telephone : _____	Telephone : _____
職業 : _____	職業 : _____	職業 : _____
Profession : _____	Profession : _____	Profession : _____
出生日期 : _____	出生日期 : _____	出生日期 : _____
Date of Birth : _____	Date of Birth : _____	Date of Birth : _____
申請者簽署 : _____	申請者簽署 : _____	申請者簽署 : _____
Signature of Applicant : _____	Signature of Applicant : _____	Signature of Applicant : _____

校長聲明： 本人謹委任上述人士 (年齡 18 歲或以上) 代表本校帶領運動員參加香港學界體育聯會主辦之活動，除負責處理一切比賽及學生與支持者行為及紀律問題外，並願意遵守香港學界體育聯會所訂定之章則。

Declaration of Principal : I authorize the above applicant/s (aged 18 or over) to serve as Team Manager/s of my school team/s. The applicant/s will be responsible for the behaviour and discipline of team members and spectators, and will abide by the rules and regulations of the Hong Kong Schools Sports Federation.

校印
School Chop



校長簽署：

Signature of Principal : _____

日期：

Date : _____