

## Annual General Meeting 2016-2017

Notice is hereby given that the Annual General Meeting of the Hong Kong Island & Kowloon Secondary Schools Regional Committee for the 2016-2017 season will be held at **3:00pm on Tuesday, 23<sup>rd</sup> May 2017 in the Jockey Club Lecture Theatre of Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong** (銅鑼灣大球場徑 1 號，奧運大樓賽馬會演講廳).

1. The agenda of the AGM will be as follows :-
  - (i) Opening Remarks by Mrs. Stella Lau, JP, Chairlady of the Regional Committee;
  - (ii) To confirm minutes of the last Annual General Meeting;
  - (iii) Matters Arising;
  - (iv) To adopt the Report of the Honorary Secretary;
  - (v) To adopt Reports of Sports Convenors;
  - (vi) To adopt the Annual Financial Statements;
  - (vii) Vote of Thanks by Vice Chairman of the Regional Committee
  
2. Each member secondary school should appoint ONE voting representative to attend the AGM. The voting representative can be a principal or a teacher. The name of the voting representative should be forwarded to the Executive Secretary of the Regional Committee **on or before 9<sup>th</sup> May 2017**.
  
3. No matter shall be considered at the AGM unless due notice has been given in writing to the Honorary Secretary of the Regional Committee at least 14 days before the AGM. All matters shall be scrutinized by the Regional Committee before presenting them to the AGM.
  
4. Queries can be directed to the Executive Secretary of the Hong Kong Island & Kowloon Secondary Schools Regional Committee at 2711 9182.

J.L. Wong  
Executive Secretary  
Hong Kong Island & Kowloon  
Secondary Schools Regional Committee

To : All member secondary schools (HK Island & Kln)

Date: 19<sup>th</sup> April 2017

HKSSRC - AGM  
Fax: 2761 9808

[ Please return latest by 9<sup>th</sup> May 2017 ]

To : Executive Secretary  
HK Island & Kowloon Secondary Schools Regional Committee  
Room 203, 1/F, 7 Carmel Village Street  
Homantin  
Kowloon

Annual General Meeting 2016-2017  
Hong Kong Island & Kowloon Secondary Schools Regional Committee

I appoint Mr. / Miss / Mrs. \_\_\_\_\_ to represent my school to attend the Annual General Meeting of Hong Kong Island & Kowloon Secondary Schools Regional Committee.

**Date : 23<sup>rd</sup> May 2017, Tuesday**

**Time : 3:00pm**

**Venue : Jockey Club Lecture Theatre of Olympic House**

**1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong**

**(銅鑼灣大球場徑 1 號，奧運大樓賽馬會演講廳)**

School : \_\_\_\_\_

Date : \_\_\_\_\_

Signature : \_\_\_\_\_

Head of School