

Annual General Meeting 2020-2021

Notice is hereby given that the Annual General Meeting (AGM) of the Hong Kong Island & Kowloon Secondary Schools Regional Committee for the 2020-2021 season will be held at **3:00pm on Thursday, 27th May 2021 in the Jockey Club Lecture Theatre of Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong** (銅鑼灣大球場徑 1 號，奧運大樓賽馬會演講廳).

1. The agenda of the AGM will be as follows :-
 - (i) Opening Remarks by Mrs. Stella Lau, SBS, JP, Chairperson of the Regional Committee;
 - (ii) To confirm minutes of the last Annual General Meeting;
 - (iii) Matters Arising;
 - (iv) To adopt the Report of the Honorary Secretary;
 - (v) To adopt the Annual Financial Statements;
 - (vi) Vote of Thanks by Vice Chairperson of the Regional Committee

2. Due to the coronavirus epidemic and to ensure the health and safety of member school's representatives, the AGM will be broadcasted live online. School representatives have the option of attending our AGM online in addition to the traditional physical attendance. There will be limitation on the number of persons permitted to attend the physical meeting subject to the public health situation at that time and the guidance of the HK Government.

3. Each member secondary school should appoint ONE voting representative to attend the AGM. The voting representative shall be principal or teacher of the school. To facilitate the online/ seating arrangement, please return the enclosed Reply Slip (by fax) to the Executive Secretary of the Hong Kong Island & Kowloon Secondary Schools Regional Committee **on or before Thursday, 6th May 2021**.

4. No matter shall be considered at the AGM unless due notice has been given in writing to the Honorary Secretary of the Regional Committee at least 14 days before the AGM. All matters shall be scrutinized by the Regional Committee before presenting them to the AGM.

Kenneth She
Executive Secretary
Hong Kong Island & Kowloon
Secondary Schools Regional Committee

To : All member secondary schools (HK Island & Kln)

Date : 12th April 2021

HKSSRC - AGM
Fax: 2761 9808

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**** REPLY SLIP ****

[To be returned on or before 6th May 2021]

To : Executive Secretary
HK Island & Kowloon Secondary Schools Regional Committee
Room 203, 1/F, 7 Carmel Village Street
Homantin
Kowloon

I / my school representative* (Name) _____ shall attend the AGM of the HK Island and Kowloon Secondary Schools Regional Committee scheduled to take place at 3:00pm on Thursday, 27th May 2021 in the Jockey Club Lecture Theatre of Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong.

Please check “✓” the appropriate box to indicate your mode of attendance:

(1) In person

or

(2) Online AGM via video conferencing

Login information for the online AGM will be sent to the email provided below on the morning of the meeting.

**** Please provide Contact Details of the Attendee ****

in providing latest arrangement and login information to online AGM
(Personal information collected will only be used for the purpose of AGM)

Name of School: _____

Email: _____

Mobile Number: _____

Date: _____ Signature of Principal: _____

(_____)

Name in Block Letter