



中國香港學界體育聯會

The Schools Sports Federation of Hong Kong, China

比賽系統 (COMP)  
Competition System

eClass

# User Manual

1. Interface
2. Enrollment
  - A. Regional Competition
  - B. Jing Ying Competition
3. Amend the Enrollment
4. Registration Arrangement for  
“Athletes Pending Registration”

# 1. Interface

# 1. Interface



Website : [entry.hkssf.org.hk](http://entry.hkssf.org.hk)



HKSSF Competition System

Login ID

Password

Login

Please login with STAR  
teacher account.

# 1. Interface

The screenshot displays the HKSSF Competition System interface. At the top, there is a navigation bar with 'Home' and 'Enrollment' tabs, and a user profile for 'TEST\_NTP\_Teacher'. The main content area is divided into several sections:

- HKSSF Competition 2024 - 2025**: A summary card showing 43 events and 38 participants. It also features four medal icons with counts: Gold (8), Silver (4), Bronze (3), and Red (8).
- Enroll Information**: A card showing 10 Outstanding Payments and 22 Athletes Pending Registration.
- Enrolling**: A card for the 'Tai Po Area Inter-Primary Schools Athletics Competition' with an enrollment deadline of 2024-11-04 and a submission time of 2024-10-10 11:18. An 'Edit' button is visible.
- Competition Schedule**: A list of upcoming events:
  - 2024-10-26 09:00-16:00: Tai Po Area Inter-Primary Schools Athletics Competition
  - 2024-10-31 09:00-16:00: NTP Swimming Competition
  - 2024-10-31 09:00-16:00: NTP AT Competitions

# 1. Interface

Select Language

The screenshot displays the HKSSF Competition System interface. At the top, there is a navigation bar with 'Home' and 'Enrollment' links. The user is logged in as 'TEST\_NTP\_Teacher'. A language selection dropdown is visible, with 'ENG' and '繁' (Cantonese) options. A callout box highlights the language selection options, showing '繁' and 'ENG'. The main content area features a banner for 'HKSSF Competition System' and a summary for 'HKSSF Competition 2024 - 2025'. The summary includes the number of events (43) and participants (38), along with medal counts: 8 Gold, 4 Silver, 3 Bronze, and 8 Other. Below this, there is an 'Enrolling' section for the 'Tai Po Area Inter-Primary Schools Athletics Competition'. The enrollment deadline is 2024-11-04, and the submission time is 2024-10-10 11:18. A 'Competition Schedule' section lists upcoming events: 'Tai Po Area Inter-Primary Schools Athletics Competition' on 2024-10-26, 'NTP Swimming Competition' on 2024-10-31, and 'NTP AT Competitions' on 2024-10-31. The 'Edit' button is visible at the bottom right of the enrollment section.

Home Enrollment

ENG 繁 TEST\_NTP\_Teacher

HKSSF Competition System

HKSSF Competition 2024 - 2025

No. of Events	No. of Participants	Gold	Silver	Bronze	Other
43	38	8	4	3	8

Enrolling

Tai Po Area Inter-Primary Schools Athletics Competition

Enrollment Deadline 2024-11-04 Submitted at 2024-10-10 11:18 Edit

Competition Schedule

- 2024-10-26 09:00-16:00 Tai Po Area Inter-Primary Schools Athletics Competition
- 2024-10-31 09:00-16:00 NTP Swimming Competition
- 2024-10-31 09:00-16:00 NTP AT Competitions

# 1. Interface

Log out

The screenshot displays the HKSSF Competition 2024-2025 interface. At the top, there is a navigation bar with 'Home' and 'Enrollment' tabs, a language selector set to 'ENG', and a user profile dropdown for 'TEST\_NTP\_Teacher'. A callout box highlights the user profile, showing the name 'TEST\_NTP\_Teacher' and the last login time '2024-09-10 10:49:18'. Below the navigation bar, a large banner image shows a crowd at a stadium. The main content area features a summary for 'HKSSF Competition 2024 - 2025' with statistics: 43 No. of Events and 38 No. of Participants. To the right, there are four medal icons with counts: Gold (8), Silver (4), Bronze (3), and a fourth medal (8). A 'Logout' button is highlighted in a red box. Below the statistics, there is an 'Enrolling' section for 'Tai Po Area Inter-Primary Schools Athletics Competition' with an enrollment deadline of 2024-11-04 and a submission time of 2024-10-10 11:18. On the right, a 'Competition Schedule' lists events: 'Tai Po Area Inter-Primary Schools Athletics Competition' on 2024-10-26, 'NTP Swimming Competition' on 2024-10-31, and 'NTP AT Competitions' on 2024-10-31. A 'Log out' button is also visible in the top right corner of the interface.

Category	Value
No. of Events	43
No. of Participants	38
Gold Medal	8
Silver Medal	4
Bronze Medal	3
Other Medal	8

Enrollment Deadline: 2024-11-04  
Submitted at: 2024-10-10 11:18

Competition Schedule:

- 2024-10-26 09:00-16:00: Tai Po Area Inter-Primary Schools Athletics Competition
- 2024-10-31 09:00-16:00: NTP Swimming Competition
- 2024-10-31 09:00-16:00: NTP AT Competitions

# 1. Interface

The screenshot displays the HKSSF Competition System interface. At the top, there is a navigation bar with 'Home' and 'Enrollment' tabs, and a user profile for 'TEST\_NTP\_Teacher'. A white text box highlights the main heading: 'Enrolled Competition Statistics in this season'. Below this, the 'HKSSF Competition 2024 - 2025' section is highlighted with a red border. It shows 'No. of Events' as 43 and 'No. of Participants' as 38. To the right, there are four medal icons with counts: Gold (8), Silver (4), Bronze (3), and a fourth medal (8). The 'Enroll Information' section shows 'Outstanding Payment' as 10 and 'Athletes Pending Registration' as 22. The 'Competition Schedule' lists three events: 'Tai Po Area Inter-Primary Schools Athletics Competition' (2024-10-26), 'NTP Swimming Competition' (2024-10-31), and 'NTP AT Competitions' (2024-10-31). At the bottom, there is an 'Enrolling' section for 'Tai Po Area Inter-Primary Schools Athletics Competition' with an 'Enrollment Deadline' of 2024-11-04 and a 'Submitted at' time of 2024-10-10 11:18. An 'Edit' button is also visible.

Home Enrollment ENG TEST\_NTP\_Teacher

Enrolled Competition Statistics in this season

HKSSF Competition System

HKSSF Competition 2024 - 2025

No. of Events	No. of Participants	Gold	Silver	Bronze	Other
43	38	8	4	3	8

Enroll Information

Outstanding Payment: 10 Athletes Pending Registration: 22

Competition Schedule

- 2024-10-26 09:00-16:00: Tai Po Area Inter-Primary Schools Athletics Competition
- 2024-10-31 09:00-16:00: NTP Swimming Competition
- 2024-10-31 09:00-16:00: NTP AT Competitions

Enrolling

Tai Po Area Inter-Primary Schools Athletics Competition

Enrollment Deadline: 2024-11-04 Submitted at: 2024-10-10 11:18 Edit



# 1. Interface

The screenshot displays the HKSSF Competition System interface. At the top, there is a navigation bar with 'Home' and 'Enrollment' tabs, and a user profile for 'TEST\_NTP\_Teacher'. The main content area is titled 'HKSSF Competition System' and features a banner image of a large stadium filled with spectators. Below the banner, the interface is divided into several sections:

- HKSSF Competition 2024 - 2025:** This section provides summary statistics: 43 No. of Events and 38 No. of Participants. It also displays medal counts: 8 Gold, 4 Silver, 3 Bronze, and 8 Other.
- Enroll Information:** This section shows 'Outstanding Payment' (10) and 'Athletes Pending Registration' (22). The 'Outstanding Payment' value is highlighted with a red box and a callout label 'Outstanding Payment of Enrollment'.
- Enrolling:** This section lists the current competition: 'Tai Po Area Inter-Primary Schools Athletics Competition'. It includes an 'Enrollment Deadline' of 2024-11-04 and a 'Submitted at' timestamp of 2024-10-10 11:18.
- Competition Schedule:** This section lists upcoming events: 'Tai Po Area Inter-Primary Schools Athletics Competition' (2024-10-26 09:00-16:00), 'NTP Swimming Competition' (2024-10-31 09:00-16:00), and 'NTP AT Competitions' (2024-10-31 09:00-16:00).

The interface is designed with a clean, modern aesthetic, using a color palette of blue, white, and orange. The callout box is a white rectangle with a black border, pointing to the 'Outstanding Payment' value.

# 1. Interface

The screenshot displays the HKSSF Competition System interface. At the top, there is a navigation bar with 'Home' and 'Enrollment' tabs, and a user profile for 'TEST\_NTP\_Teacher'. Below the navigation bar is a banner image of a stadium filled with spectators, with the text 'HKSSF Competition System' overlaid. A callout box points to the 'Outstanding Payment of Enrollment' section, which is highlighted with a red border. This section shows 'Outstanding Payment' as 10 and 'Athletes Pending Registration' as 22. Below this, there is a section for 'HKSSF Competition 2024 - 2025' with statistics: 'No. of Events' (43) and 'No. of Participants' (38). A callout box also points to the 'Enrollment' section, which shows a list of competitions. The first entry is 'Inter-School Athletics Competitions 2024-2025' with a status of 'Unpaid'. Below this entry, there are buttons for 'Enroll Edit Deadline' (2024-09-13), 'Submitted at 2024-09-17 10:01', and 'Unpaid'. The interface also includes a search bar and a sidebar with navigation options.

Home Enrollment ENG TEST\_NTP\_Teacher

HKSSF Competition System

Outstanding Payment of Enrollment

HKSSF Competition 2024 - 2025

No. of Events: 43 No. of Participants: 38

Enroll Information

Outstanding Payment: 10 Athletes Pending Registration: 22

Enrollment

Enrolling Enrolled

All payment status: [dropdown]

Inter-School Athletics Competitions 2024-2025 Unpaid

Enroll Edit Deadline: 2024-09-13 Submitted at 2024-09-17 10:01 Unpaid

# 1. Interface

The screenshot displays the 'Student Athletes Registration System' interface. A callout box highlights the login form, which includes fields for 'Username' and 'Password', a 'Forgot your password?' link, and a 'Login' button. A red box highlights the 'Athletes Pending Registration' button, which shows a count of 22. A text box points to this button with the instruction: 'Click here to enter STAR to handle the application of Athletes Pending Registration.'

\*Login with STAR teacher account

Enrollment Deadline 2024-11-04 Submitted at 2024-10-10 11:18

2024-10-31 09:00-16:00 NTP AT Competitions

# 1. Interface

Click here to enter STAR to handle the application of Athletes Pending Registration.

Enrollment Deadline 2024-11-04 Submitted at 2024-10-10 11:18

ID	Name	Registration Status	Registration Date	Identity Document Number	Grade	Level	Actions
1	100# 100M	Temporary Saved	01-10-2015	Please fill in Identity Document Number	Please fill in Grade	Please fill in Level	Move to Edit Delete
2	待註冊 Applying	Temporary Saved	09-09-2015	Please fill in Identity Document Number	Please fill in Grade	Please fill in Level	Move to Edit Delete

# 1. Interface

The screenshot displays the HKSSF Competition System interface. At the top, there is a navigation bar with 'Home' and 'Enrollment' tabs, and a user profile for 'TEST\_NTP\_Teacher'. The main content area is divided into several sections:

- HKSSF Competition 2024 - 2025**: A summary card showing 'No. of Events' as 43 and 'No. of Participants' as 38. Below this, there are four medal icons with counts: Gold (8), Silver (4), Bronze (3), and a fourth medal (8).
- Enroll Information**: A section with an 'Outstanding Payment' indicator.
- Enrolling**: A section for the 'Tai Po Area Inter-Primary Schools Athletics Competition'. It includes an 'Enrollment Deadline' of 2024-11-04 and a 'Submitted at' timestamp of 2024-10-10 11:18. An 'Edit' button is also present.
- Competition Schedule**: A section listing upcoming events, highlighted with a red border. The events are:
  - 2024-10-26 09:00-16:00: Tai Po Area Inter-Primary Schools Athletics Competition
  - 2024-10-31 09:00-16:00: NTP Swimming Competition
  - 2024-10-31 09:00-16:00: NTP AT Competitions

A callout box labeled 'Competition Schedule' points to the highlighted section.

# 1. Interface

The screenshot displays the HKSSF Competition System interface. At the top, there is a navigation bar with 'Home' and 'Enrollment' tabs, and a user profile for 'TEST\_NTP\_Teacher'. Below the navigation bar is a banner image of a stadium filled with spectators, with the text 'HKSSF Competition System' overlaid. The main content area is divided into several sections:

- HKSSF Competition 2024 - 2025**: A summary card showing 'No. of Events' as 43 and 'No. of Participants' as 38. It also features four medal icons (Gold, Silver, Bronze, and a fourth color) with counts 3 and 8 below them.
- Enroll Information**: A card showing 'Outstanding Payment' as 10 and 'Athletes Pending Registration' as 22.
- Enrolling**: A card for the 'Tai Po Area Inter-Primary Schools Athletics Competition'. It includes an 'Enrollment Deadline' of 2024-11-04 and a 'Submitted at' timestamp of 2024-10-10 11:18. An 'Edit' button is also present.
- Competition Schedule**: A list of upcoming events:
  - 2024-10-26 09:00-16:00: Tai Po Area Inter-Primary Schools Athletics Competition
  - 2024-10-31 09:00-16:00: NTP Swimming Competition
  - 2024-10-31 09:00-16:00: NTP AT Competitions

Competition for enrolling

# 1. Interface

The screenshot displays the HKSSF Competition System interface. At the top, a navigation bar includes 'Home' and 'Enrollment' (highlighted with a red box). A callout box labeled 'All enrollment' points to the 'Enrollment' menu item. The user is logged in as 'TEST\_NTP\_Teacher'. Below the navigation bar is a banner image of a stadium with the text 'HKSSF Competition System'. The main content area is titled 'Enrollment' and features two tabs: 'Enrolling' (highlighted with a red box) and 'Enrolled'. A search bar is located on the right side of the content area. Below the search bar, the 'Tai Po Area Inter-Primary Schools Athletics Competition' is listed with details: dates (2024-12-05 09:00-16:00, 2024-12-06 09:00-16:00), location (Tai Po Sports Ground), and 9 competition items. An 'Enrollment Deadline 2024-10-31' badge is visible at the bottom left, and an 'Enroll now' button with a right arrow is at the bottom right.

**2A.**

# Enrollment (Regional)





## 2A. Enrollment (Regional)

Teacher **MUST** submit the enrollment on or before the deadline.

The screenshot shows the 'Enrollment' page in the HKSSF system. At the top, there are tabs for 'Enrolling' and 'Enrolled', and a search bar. Below this, the main content area displays details for 'Inter-School Athletics Competitions 2024-2025', including the date '2024-11-04 10:13-17:13', location 'Tai Po Sports Ground', and '3 Competition Items'. A message states: 'Team List to be submitted through Online Entry System starting from 9 Sep, 2024. Competition information will be uploaded to the HKSSF website before team list opening.' At the bottom left, a red-bordered box highlights the 'Enrollment Deadline 2024-10-31'. At the bottom right, a blue 'Enroll now' button with a right-pointing arrow is highlighted with a red-bordered box and a red arrow pointing to it from the text 'Click [Enroll now] to start.'

Click [Enroll now] to start.

## 2A. Enrollment (Regional)

### 1. View Competition Information and Entry Conditions

< Back | Inter-School Athletics Competitions 2024-2025

Enrollment Enrollment Deadline 2024-10-31

**Competition Information**

Team List to be submitted through Online Entry System starting from 9 Sep, 2024. Competition information will be uploaded to the HKSSF website before team list opening.

📅 2024-11-04 10:13 -17:13 📍 Tai Po Sports Ground 🏆 3 Competition Items

**Entry conditions**

Entry per athlete	Individual	All Event	4
	Individual	Track Event	2
	Individual	Field Event	2
Teacher Official Nomination	1 - 3		
Student Helper Nomination	1 - 3		

## 2A. Enrollment (Regional)

### 2. Event Enrollment

- Click the number in blue to nominate / select athletes for different events and grades.

Enrollment

Please note enrollment must be submitted on or before the deadline, though it is automatically saved.

Print View All Nomination Import Export HKAAA Registration No. Show Name

	Boys				Girls			
	Grade A	Grade B	Grade C	Grade Special	Grade A	Grade B	Grade C	Grade Special
100m	0/2	0/2	0/2	0/2	0/2	0/2	0/2	0/2
200m	0/2	0/2	0/2	0/2	0/2	0/2	0/2	0/2
4 x 100m Relay	0/4-6	0/4-6	0/4-6	0/4-6	0/4-6	0/4-6	0/4-6	0/4-6

## 2A. Enrollment (Regional)

- Select [Registered Athlete] or [Athletes Pending Registration].

Select athlete


Please select an athlete from the table below.

Maximum 2 athletes per event. Back X

Selected: 1 Remaining: 1

Registered Athlete Athletes Pending Registration Search

All Class All Status Search

Registration No.	Chinese Name	English Name	Photo	Registration Grade	Level	Enrolled Event	Status
<input checked="" type="checkbox"/> 240001211	黄家芬	Wong Ka Fun		Primary Schools - Girls Grade A	P6		Available

Cancel Finish

## 2A. Enrollment (Regional)

- Select athletes in [Registered Athlete], then click [Finish].


Select athlete

Please select an athlete from the table below.

⚠ Maximum 2 athletes per event. Back × Selected: 1 Remaining: 1




Registered Athlete Athletes Pending Registration Search

All Class ▼ All Status ▼ Search 🔍

Registration No.	Chinese Name	English Name	Photo	Registration Grade	Level	Enrolled Event	Status
<input checked="" type="checkbox"/> 240001211	黄家芬	Wong Ka Fun		Primary Schools - Girls Grade A	P6		Available

Cancel Finish

## 2A. Enrollment (Regional)

- Click  to input the best result for the athlete (if applicable).
- Click  to change athletes or click  to delete the athlete.

Selected athlete ×

Please select an athlete from the table below. Selected: 1 Remaining: 1

100m - Girls Grade A + Select Athlete - Delete All

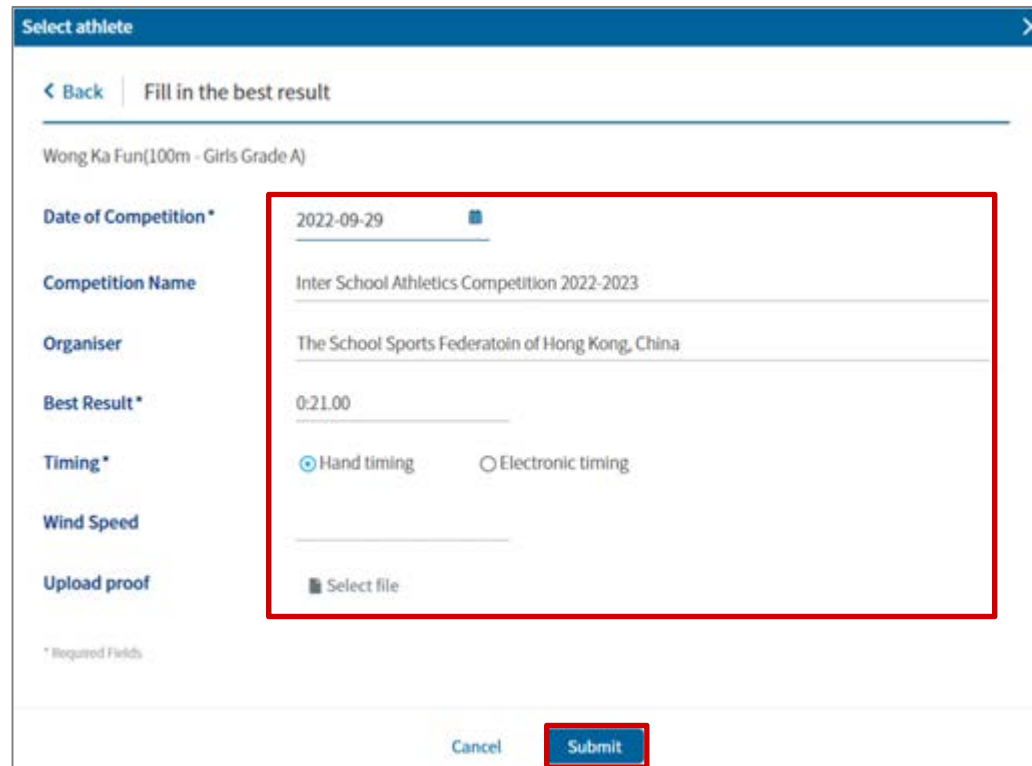
---



Wong Ka Fun  
Best Result: 

## 2A. Enrollment (Regional)

- Fill in the best result (if applicable), then click [Submit].



The screenshot shows a web form titled "Select athlete" with a close button (X) in the top right corner. The form has a navigation bar with a back arrow and the text "Fill in the best result". Below this, the form is for "Wong Ka Fun(100m - Girls Grade A)". The fields are as follows:

Field	Value
Date of Competition *	2022-09-29
Competition Name	Inter School Athletics Competition 2022-2023
Organiser	The School Sports Federatoin of Hong Kong, China
Best Result *	0:21.00
Timing *	<input checked="" type="radio"/> Hand timing <input type="radio"/> Electronic timing
Wind Speed	
Upload proof	Select file

\* Required Fields

At the bottom of the form, there are two buttons: "Cancel" and "Submit". The "Submit" button is highlighted with a red box.

## 2A. Enrollment (Regional)

- Click [Select Athlete] to add other athletes or [Delete All] to delete all the selected athletes.

Selected athlete

Please select an athlete from the table below.

Selected: 1 Remaining: 1

100m - Girls Grade A

+ Select Athlete - Delete All

Wong Ka Fun  
Best Result: 0:21.00

Maximum nomination of each event.



## 2A. Enrollment (Regional)

- Click [Add] in [Athletes Pending Registration] to nominate athlete who has not been registered in this season.

Select athlete

Please select an athlete from the table below.

⚠ Maximum 1 athletes per event. Back X

Selected: 1 Remaining: 1

Registered Athlete **Athletes Pending Registration**

Chinese Name*	English Name*	Last Year Athlete Registration No.	Date of birth (DD-MM-YYYY)*
---------------	---------------	------------------------------------	-----------------------------

+ Add

Cancel Finish

## 2A. Enrollment (Regional)

- Input athlete's information, then click [Finish].

Select athlete

Please select an athlete from the table below.

▲ Maximum 1 athletes per event. Back × Selected: 2 Remaining: 0




[Registered Athlete](#) [Athletes Pending Registration](#)

Chinese Name*	English Name*	Last Year Athlete Registration No.	Date of birth (DD-MM-YYYY)*
李芯莹	Lee Sum Ying		30-11-2016

[+ Add](#)

Cancel Finish

## 2A. Enrollment (Regional)

- Click  to input the best result for the athlete (if applicable).
- Click  to change athlete or click  to delete the athlete.

Selected athlete ×

Please select an athlete from the table below. Selected: 2 Remaining: 0



100m - Girls Grade A + Select Athlete - Delete All

 Wong Ka Fun Best Result: 0:21.00 	 Lee Sum Ying Best Result:  (Athlete pending registration)
---	--

## 2A. Enrollment (Regional)

- Click the icon for editing the information of the athlete pending registration, then click [Edit] to edit.

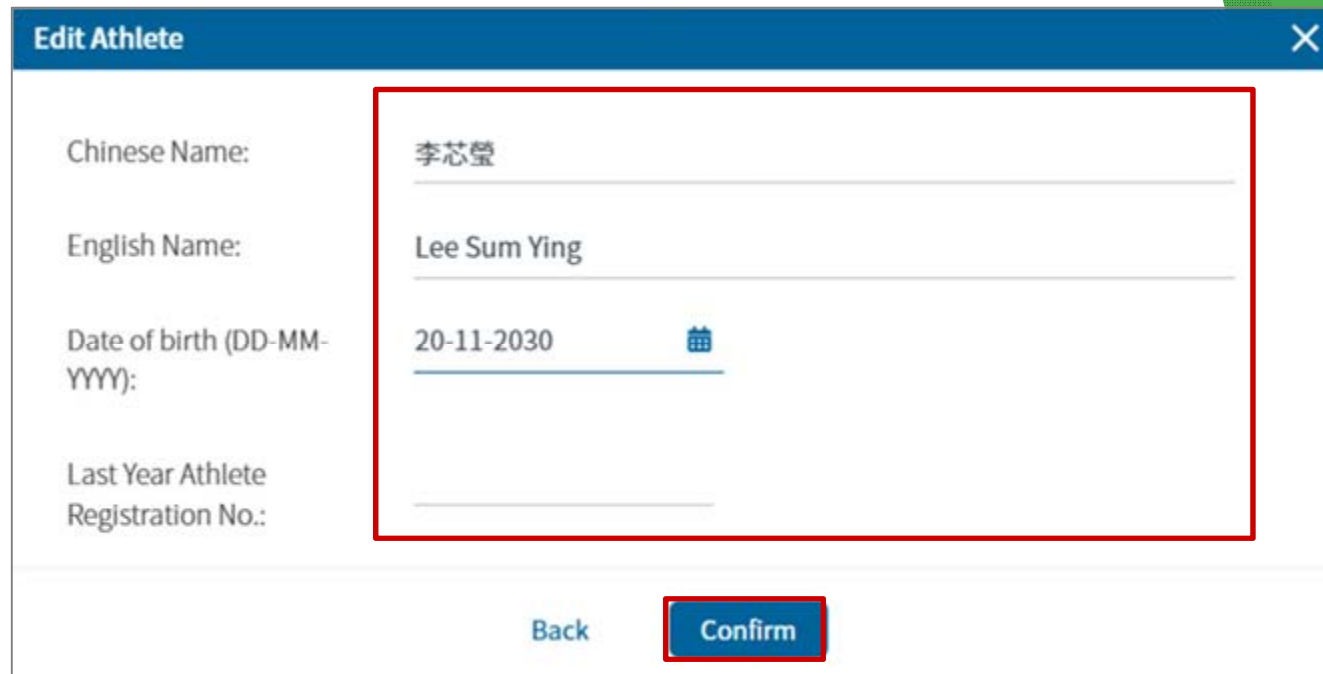
The screenshot displays a software interface for athlete management. On the left, a window titled "Selected athlete" contains a table with two entries under the heading "100m - Girls Grade A". The first entry is for "Wong Ka Fun" with a photo and a best result of "0:21.00". The second entry is for "Lee Sum Ying", marked as "(Athlete pending registration)", with a greyed-out photo. A red box highlights the edit icon (two blue arrows) next to Lee Sum Ying's photo, with an arrow pointing to a "View Athlete" window on the right. This window shows the athlete's details: Chinese Name: 李芯瑩, English Name: Lee Sum Ying, and Date of birth: 30-11-2016. At the bottom of the "View Athlete" window, there are "Back" and "Edit" buttons, with the "Edit" button highlighted by a red box.

Selected athlete	
Please select an athlete from the table below.	
100m - Girls Grade A	
 Wong Ka Fun Best Result: 0:21.00	 Lee Sum Ying Best Result: (Athlete pending registration)

View Athlete	
Chinese Name:	李芯瑩
English Name:	Lee Sum Ying
Date of birth:	30-11-2016
<a href="#">Back</a> <a href="#">Edit</a>	

## 2A. Enrollment (Regional)

- Click [Confirm] after edited the athlete's information.



**Edit Athlete** [X]

Chinese Name: 李芯瑩

English Name: Lee Sum Ying

Date of birth (DD-MM-YYYY): 20-11-2030 [Calendar Icon]

Last Year Athlete Registration No.: \_\_\_\_\_

Back **Confirm**

## 2A. Enrollment (Regional)

- Athlete nomination for relay event is subject to each competition.

Athlete nomination is required

	Boys		
	Grade A	Grade B	Grade C
100m	0 / 2	0 / 2	0 / 2
200m	0 / 2	0 / 2	0 / 2
4 x 100m Relay	0 / 4-6	0 / 4-6	0 / 4-6

Athlete nomination is NOT required

	Boys		
	Grade A	Grade B	Grade C
100m	0 / 2	0 / 2	0 / 2
200m	0 / 2	0 / 2	0 / 2
4 x 100m Relay	<input type="checkbox"/> Participate	<input type="checkbox"/> Participate	<input type="checkbox"/> Participate

## 2A. Enrollment (Regional)

- Click [Import] to import nomination via Excel file.

Enrollment

Please note enrollment must be submitted on or before the deadline, though it is automatically saved.

Print View All Nomination **Import** Export HKAAA Registration No. Show Name

	Boys				Girls			
	Grade A	Grade B	Grade C	Grade Special	Grade A	Grade B	Grade C	Grade Special
100m	0/2	2/2	0/2	0/2	2/2	1/2	0/2	0/2
200m	0/2	0/2	0/2	0/2	0/2	0/2	0/2	0/2
4 x 100m Relay	0/4-6	0/4-6	0/4-6	0/4-6	0/4-6	0/4-6	0/4-6	0/4-6

## 2A. Enrollment (Regional)

- Download sample.

< Back | Enrollment

1 Select file      2 Confirmation      3 Imported result

**Competition Name**      Inter-School Athletics Competitions 2024-2025

**Source file**      [Select file](#)

**Remark**      1. If athlete nomination is required in relay events, please input all nominations (includes individual & relay event) in [Data] sheet, in order to import file successfully and delete the [Data\_R] sheet.  
2. If athlete nomination is NOT required in relay events, please input individual nomination in [Data] sheet; and input your willingness of participating relay event in [Data\_R] sheet.  
3. Minimum 4 athletes for the nomination of relay event.  
4. "Best Result" cannot be inputted via the way of "Import".

**Format:**      [View details of Data Sheet](#)      [View details of Data R Sheet](#)      [Download sample](#)

Cancel



## 2A. Enrollment (Regional)

- If **athlete nomination is required** in the relay events, please input all nomination (includes individual & relay event) in **[Data]** sheet, in order to import file successfully and delete the **[Data R]** sheet.

	A	B	C	D	E	F	G	H	I	J
1	Chinese Name	English Name	Athlete Registration No.	Event Grade	Event Code	Having Valid Registration Card This Year	Athlete Registration No. from Last Year	Date of Birth	Identity Type	Identity No.
2	陳小明	Chan Siu Ming	190092251	9	5000m	Y				
3	王大文	Wong Tai Man		10	800m	N	210011291	2013-02-03		
4										
5										
6										

< > **Data** Data R Event Grade Event Code Having Valid Registration Card Identity Type Id ... + : ◀

**Must delete  
this sheet.**

## 2A. Enrollment (Regional)

- If **athlete nomination is NOT required** in relay events, please input individual nomination in [Data] sheet; and input your willingness of participating relay event in [Data R] sheet.

	A	B	C	D	E	F	G	H	I	J
1	Chinese Name	English Name	Athlete Registration No.	Event Grade	Event Code	Having Valid Registration Card This Year	Athlete Registration No. from Last Year	Date of Birth	Identity Type	Identity No.
2	陳小明	Chan Siu Ming	190092251	9 5000m	9 5000m	Y				
3	王大文	Wong Tai Man		10 800m	10 800m	N	210011291	2013-02-03		
4										
5										
6										

Sheet tabs: Data, Data R, Event Grade, Event Code, Having Valid Registration Card, Identity Type, Id...

	A	B	C	D	E	F	G	H	I	J	K
1	Event Grade	Event Code	Willingness of Participation								
2		9 4x100m-R	Y								
3		10 4x400m-R	N								
4											
5											
6											

Sheet tabs: Data, Data R, Event Grade, Event Code, Having Valid Registration Card, Identity Type, Id...

## 2A. Enrollment (Regional)

- Click [Select file].

< Back | Enrollment

1 Select file      2 Confirmation      3 Imported result

**Competition Name**      Inter-School Athletics Competitions 2024-2025

**Source file**      Select file

**Remark**

1. If athlete nomination is required in relay events, please input all nominations (includes individual & relay event) in [Data] sheet, in order to import file successfully and delete the [Data\_R] sheet.
2. If athlete nomination is NOT required in relay events, please input individual nomination in [Data] sheet; and input your willingness of participating relay event in [Data\_R] sheet.
3. Minimum 4 athletes for the nomination of relay event.
4. "Best Result" cannot be inputted via the way of "Import".

**Format:**      [View details of Data Sheet](#)      [View details of Data R Sheet](#)      [Download sample](#)

Cancel

## 2A. Enrollment (Regional)

- Click [Next].

< Back | Enrollment

1 Select file      2 Confirmation      3 Imported result

**Competition Name** Inter-School Athletics Competitions 2024-2025

**Source file** example (13).xlsx (13.14 KB)

**Remark**

1. If athlete nomination is required in relay events, please input all nominations (includes individual & relay event) in [Data] sheet, in order to import file successfully and delete the [Data\_R] sheet.
2. If athlete nomination is NOT required in relay events, please input individual nomination in [Data] sheet; and input your willingness of participating relay event in [Data\_R] sheet.
3. Minimum 4 athletes for the nomination of relay event.
4. "Best Result" cannot be inputted via the way of "Import".

**Format:** [View details of Data Sheet](#) [View details of Data R Sheet](#) [Download sample](#)

Cancel **Next**

## 2A. Enrollment (Regional)

- Click [Show Name] to show full name of nominated athlete during nomination.

Enrollment

Please note enrollment must be submitted on or before the deadline, though it is automatically saved.

Print View All Nomination Import Export HKAAA Registration No. Show Name

	Boys				Girls			
	Grade A	Grade B	Grade C	Grade Special	Grade A	Grade B	Grade C	Grade Special
100m	0/2	1/2 Chan Ka Ming ☒	0/2	0/2	2/2 Wong Ka Fun★ Lee Sum Ying ☒	0/2	0/2	0/2
200m	0/2	0/2	0/2	0/2	0/2	0/2	0/2	0/2
4 x 100m Relay	0/4-6	0/4-6	0/4-6	0/4-6	0/4-6	0/4-6	0/4-6	0/4-6

☒ Athlete pending registration  
⊖ Suspended  
★ Best result filled in

## 2A. Enrollment (Regional)

- There is different symbols to show different status of athlete.

**Enrollment**

Please note enrollment must be submitted on or before the deadline, though it is automatically saved.

Print View All Nomination Import Export HKAAA Registration No. Show Name

	Boys				Girls			
	Grade A	Grade B	Grade C	Grade Special	Grade A	Grade B	Grade C	Grade Special
100m	0/2	1/2 Chan Ka Ming ⌘	0/2	0/2	2/2 Wong Ka Fun ★ Lee Sum Ying ⌘	0/2	0/2	0/2
200m	0/2	0/2	0/2	0/2	0/2	0/2	0/2	0/2
4 x 100m Relay	0/4-6	0/4-6	0/4-6	0/4-6	0/4-6	0/4-6	0/4-6	0/4-6

⌘ Athlete pending registration  
⊖ Suspended  
★ Best result filled in

⌘ Athlete pending registration  
⊖ Suspended  
★ Best result filled in

## 2A. Enrollment (Regional)

- Click [View All Nomination] to view nomination details by [Events] or by [Athletes].

The screenshot displays the 'Enrollment' interface. On the left, a table lists events for 'Grade A':

Event	Count
100m	0/2
200m	0/2
4 x 100m Relay	0/4-6

A red box highlights the 'View All Nomination' button, with an arrow pointing to the 'View All Nomination' window. This window has tabs for 'Events' and 'Athletes'. Below the tabs is a search bar and a dropdown menu for 'All Grades'. The main content is a table of nominations:

Enrolled Event	Athlete Registration No.	Chinese Name	English Name	Photo	Registration Grade	Level	Best Result
100m - Girls Grade A	240001211	黃家芬	Wong Ka Fun		Girls Grade A	P6	0:21.00
100m - Boys Grade B		Chan Ka Ming	Chan Ka Ming		Boys Grade B		
100m - Girls Grade A		李芯瑩	Lee Sum Ying		Girls Grade A		

Legend for nomination status:

- ⊗ Athlete pending registration
- ⊖ Suspended
- ★ Best result filled in

## 2A. Enrollment (Regional)

- Click [Print] or [Export] all nomination.

**Enrollment**

Please note enrollment must be submitted on or before the deadline, though it is automatically saved.

[Print](#) [View All Nomination](#) [Import](#) [Export](#)  [Show Name](#)

	Boys				Girls			
	Grade A	Grade B	Grade C	Grade Special	Grade A	Grade B	Grade C	Grade Special
100m	0/2	1/2 Chan Ka Ming	0/2	0/2	2/2 Wong Ka Fun Lee Sum Ying	0/2	0/2	0/2
200m	0/2	0/2	0/2	0/2	0/2	0/2	0/2	0/2
4 x 100m Relay	0/4-6	0/4-6	0/4-6	0/4-6	0/4-6	0/4-6	0/4-6	0/4-6

Athlete pending registration  
 Suspended  
 Best result filled in



## 2A. Enrollment (Regional)

- Click [HKAAA Registration No.] to input HKAAA Registration number for athlete (only applicable to Registered Athlete).

Enrollment

Please note enrollment must be submitted on or before the deadline, though it is automatically saved.

Print View All Nomination Import Export **HKAAA Registration No.** Show Name

Boys Girls


100m

200m

4 x 100m Relay

⊗ Athlete pending registration  
⊖ Suspended  
★ Best result filled in

**Input HKAAA Registration No.**

Chinese Name	English Name	Photo	Athlete Registration No.	HKAAA Registration No.
黃家芬	Wong Ka Fun		240001211	A98745

Submit

## 2A. Enrollment (Regional)

### 3. Team Manager Setting

- Input information of “Teacher in Charge”.

The screenshot shows the 'Team Manager Setting' interface. On the left, there is a 'Teacher in Charge \*' field with an 'Edit' button highlighted in a red box. An arrow points from this button to a modal window titled 'Set Teacher in Charge'. The modal window contains the following fields:

Chinese Name *	李小明
English Name *	Lee Siu Ming
Mobile *	68744888
Email *	leesiuming@abc.com

At the bottom of the modal window, there are 'Cancel' and 'Submit' buttons. The 'Submit' button is highlighted in a red box. Below the modal window, there is a red text warning: "Please make sure the email is correct in order to receive notification."


## 2A. Enrollment (Regional)

### 3. Team Manager Setting

- Input information of “Team Manager”

Team Manager Setting

Teacher in Charge \*  Edit

Team Manager  Edit

Set Team Manager

Chinese Name

English Name

Mobile

Email

Cancel

Please make sure the email is correct in order to receive notification.

## 2A. Enrollment (Regional)

### 3. Teacher Official Setting (If applicable)

- Input information of "Teacher official"

#### Teacher Official Setting

Nomination \*

#

**+ Add** →

#### Set Teacher Official

Chinese Name \* 沈詠琪

English Name \* Shum Wing Ki

Mobile \* 91827364

Priority

\*Cannot select more than 2 post for Field

Select	Position	Same position as previous year	Relevant experience
Choice 1 *	Position Judge	<input checked="" type="checkbox"/>	1 year

\*Required Fields

Cancel **Submit**

## 2A. Enrollment (Regional)

### 4. Student Helper Setting (If Applicable)

- Input information of "Student Helper"

The screenshot displays the 'Student Helper Setting' interface. On the left, there is a table with a header row containing a '#' symbol. Below the table, there is a '+ Add' button highlighted with a red box. An arrow points from this button to a modal window titled 'Set Student Helper'. The modal window contains the following fields:

- Chinese Name \***: 陳美美
- English Name \***: Chan Mei Mei
- Level**: P6

At the bottom of the modal window, there are two buttons: 'Cancel' and 'Submit', with the 'Submit' button highlighted by a red box.

## 2A. Enrollment (Regional)

- Click [Save] to save all inputs, and click [Enter] to continue your nomination.

The screenshot displays the 'Student Helper Setting' interface. The main section is titled 'Enrollment' and includes a 'Nomination \*' section with 'Enrolling' and 'Enrolled' tabs. Below this, there is a search bar and a section for 'Inter-School Athletics Competitions 2024-2025'. The 'Required Fields' section shows 'Enrollment Deadline: 2024-10-31' and 'Drafted at 2024-09-20 16:34'. At the bottom, there are 'Save' and 'Submit' buttons. A red box highlights the 'Save' button, and an arrow points from it to the 'Enter' button, which is also highlighted with a red box.

## 2A. Enrollment (Regional)

- If the nomination is completed, you must click [Submit] **on or before the deadline** to complete the enrollment process.

Student Helper Setting

Nomination \*  
1 - 3 student helpers

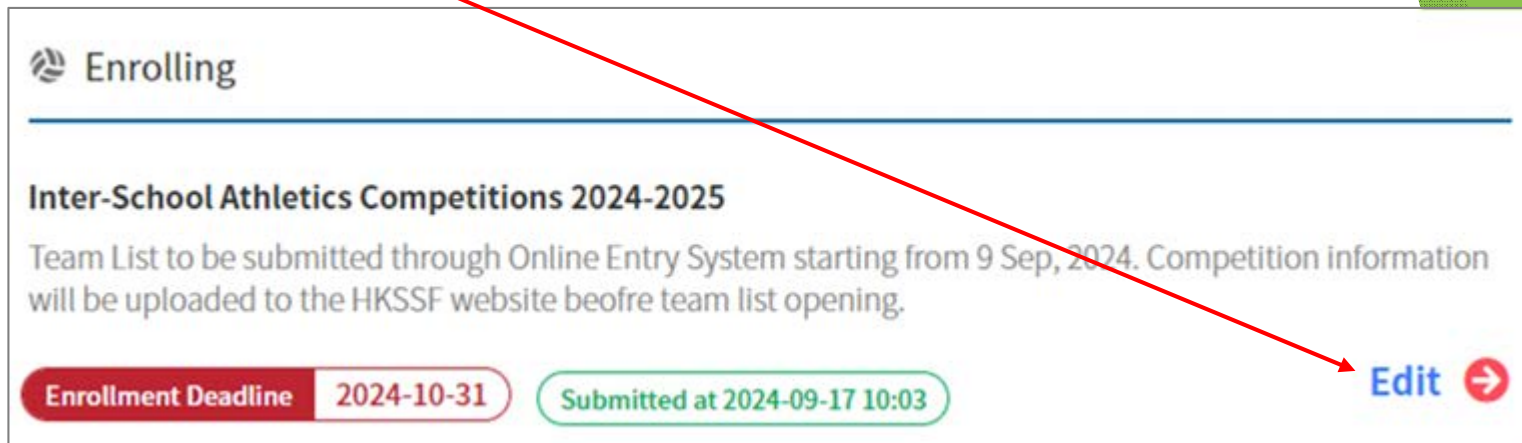
#	Chinese Name	English Name	Level	
1	陳美美	Chan Mei Mei	P6	 

+ Add

\*Required Fields

## 2A. Enrollment (Regional)

- Submitted enrollment is able to edit on or before the deadline by clicking [Edit].



Enrolling

---

**Inter-School Athletics Competitions 2024-2025**

Team List to be submitted through Online Entry System starting from 9 Sep, 2024. Competition information will be uploaded to the HKSSF website before team list opening.

Enrollment Deadline 2024-10-31 Submitted at 2024-09-17 10:03

Edit →



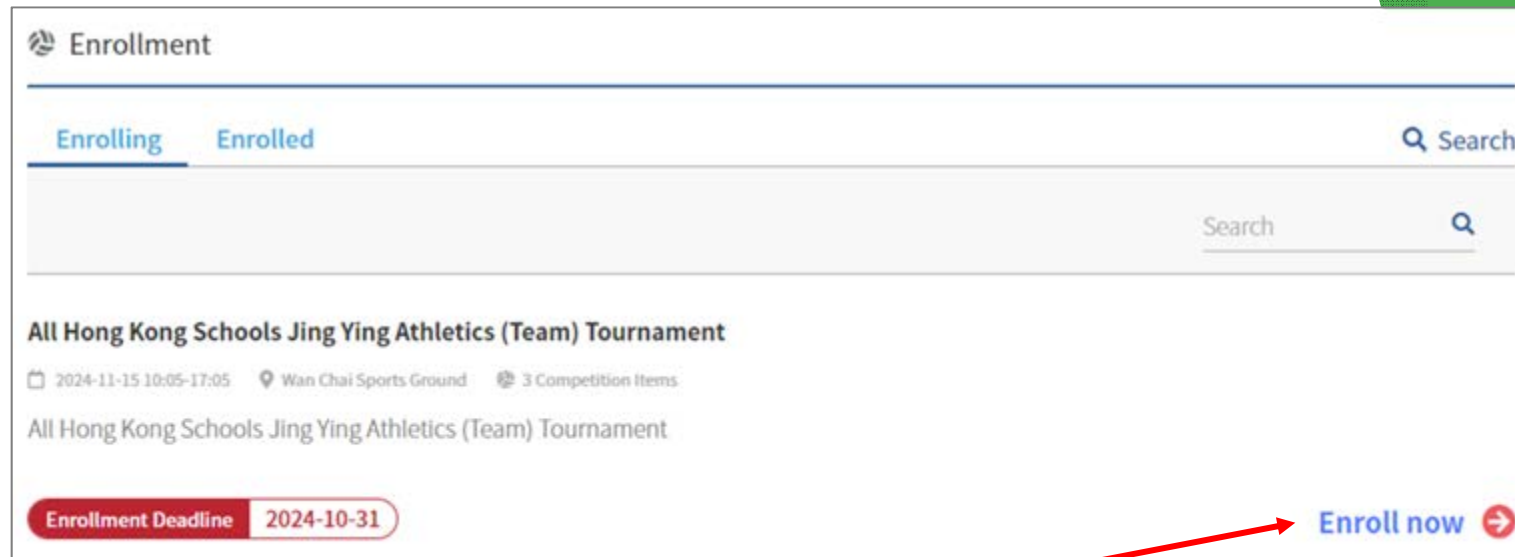
# 2B.

## Enrollment (Jing Ying)



## 2B. Enrollment (Jing Ying)

Teachers MUST submit the enrollment **on or before the deadline.**



The screenshot shows the 'Enrollment' page in eClass. At the top, there are tabs for 'Enrolling' and 'Enrolled'. Below the tabs is a search bar with the text 'Search' and a magnifying glass icon. The main content area displays the tournament details: 'All Hong Kong Schools Jing Ying Athletics (Team) Tournament', the dates '2024-11-15 10:05-17:05', the location 'Wan Chai Sports Ground', and '3 Competition Items'. Below this, there is a red pill-shaped button labeled 'Enrollment Deadline' with the date '2024-10-31'. At the bottom right, there is a blue button labeled 'Enroll now' with a right-pointing arrow icon. A red arrow points from the text below to this button.

## 2B. Enrollment (Jing Ying)

### 1. View competition information and entry conditions

< Back | All Hong Kong Schools Jing Ying Athletics (Team) Tournament

Enrollment Enrollment Deadline 2024-10-31

**Competition Information**

All Hong Kong Schools Jing Ying Athletics (Team) Tournament

📅 2024-11-15 10:05 -17:05 📍 Wan Chai Sports Ground 🏆 3 Competition Items

---

**Entry conditions**

<b>Entry per athlete</b>	Individual	All Event	4
	Individual	All Event	2
	Individual	Track Event	2
<b>Teacher Official Nomination</b>	1 - 3		

## 2B. Enrollment (Jing Ying)

### 2. Reply to Participating Invitation

- Invited school needs to reply whether accept the invitation, and then click [Submit].

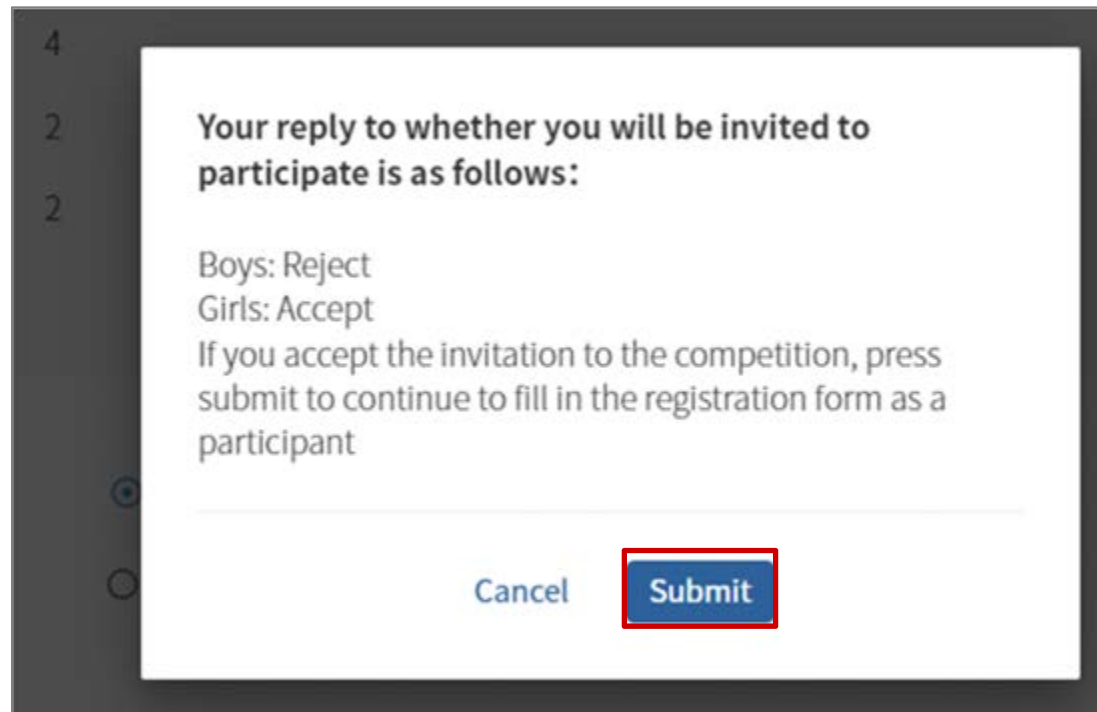
Whether the reply will be invited to participate \*

Boys:	<input type="radio"/> Accept	<input checked="" type="radio"/> Reject
Girls:	<input checked="" type="radio"/> Accept	<input type="radio"/> Reject

Cancel

## 2B. Enrollment (Jing Ying)

- Click [Submit] again to confirm your reply.



4  
2  
2

**Your reply to whether you will be invited to participate is as follows:**

Boys: Reject  
Girls: Accept

If you accept the invitation to the competition, press submit to continue to fill in the registration form as a participant

Cancel **Submit**

## 2B. Enrollment (Jing Ying)

### 3. Event Enrollment

- Click the number in blue to nominate / select athletes for the invite and / or wild card events.

Whether the reply will be invited to participate

Boys: Reject  
Girls: Accept

#### Enrollment

Please note enrollment must be submitted on or before the deadline, though it is automatically saved.

Print View All Nomination Import Export HKAAA Registration No. Show Name

	Boys		Girls
	Wild Card	Invite	Wild Card
100m	0/2	0/2	0/2
800m	0/2	0/2	0/2
4 x 100m Relay	0/4-6	0/4-6	0/4-6

## 2B. Enrollment (Jing Ying)

- Select [Registered Athlete] or [Athletes Pending Registration].


Select athlete

Please select an athlete from the table below.

▲ Maximum 2 athletes per event. Back × Selected: 1 Remaining: 1

Registered Athlete Athletes Pending Registration Search

All Class ▼ All Status ▼ Search Q

Athlete Registration No. <span>↕</span>	Chinese Name <span>▼</span>	English Name <span>↕</span>	Photo	Registration Grade <span>↕</span>	Level <span>↕</span>	Enrolled Event <span>↕</span>	Status <span>↕</span>
<input checked="" type="checkbox"/> 240000391	林明兒	Lam Ming Yee		Secondary Schools - Girls Grade A	S3		Available

Cancel Finish

## 2B. Enrollment (Jing Ying)

- Select athletes in [Registered Athlete], then click [Finish].

Select athlete


Please select an athlete from the table below.

▲ Maximum 2 athletes per event. Back X

Selected: 1 Remaining: 1

**Registered Athlete** Athletes Pending Registration Search




All Class All Status Search

Athlete Registration No.	Chinese Name	English Name	Photo	Registration Grade	Level	Enrolled Event	Status
<input checked="" type="checkbox"/> 240000391	林明兒	Lam Ming Yee		Secondary Schools - Girls Grade A	S3		Available

Cancel Finish



## 2B. Enrollment (Jing Ying)




- Click  to input the best result for the athlete (if applicable).
- Click  to change athletes or click  to delete the athlete.


**Selected athlete** ✕

Please select an athlete from the table below. Selected: 1 Remaining: 1

100m - Girls[Invite] + Select Athlete - Delete All

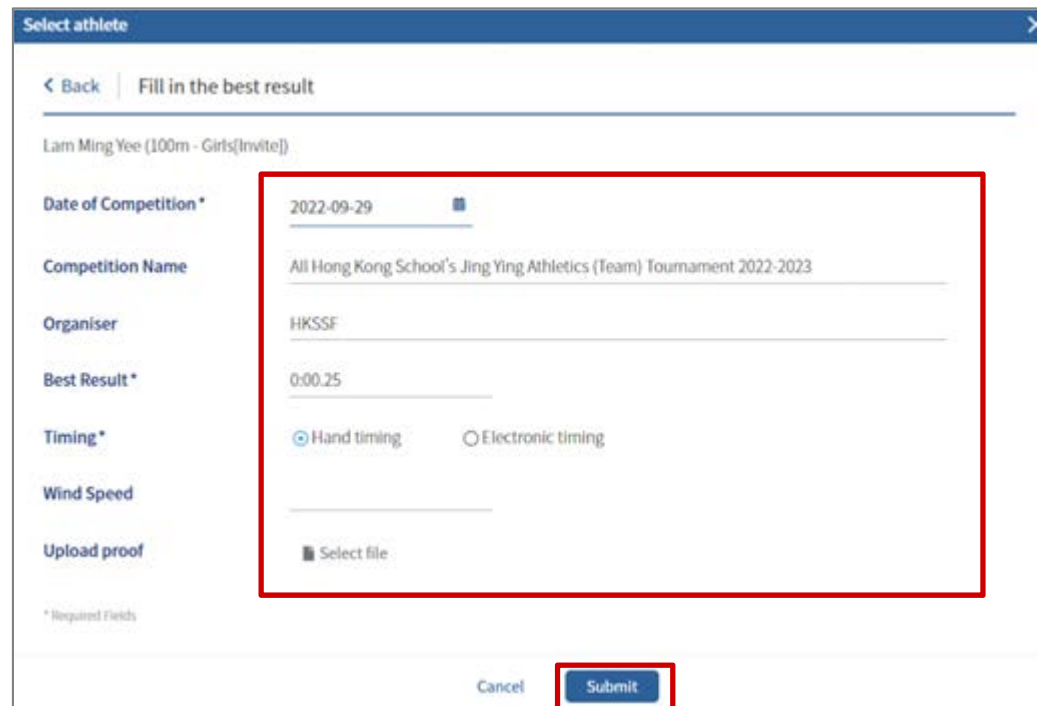
---

Lam Ming Yee  
Best Result: 

## 2B. Enrollment (Jing Ying)

- Athlete nominated for Wild card Event is required to fill in their best result, then click [Submit].



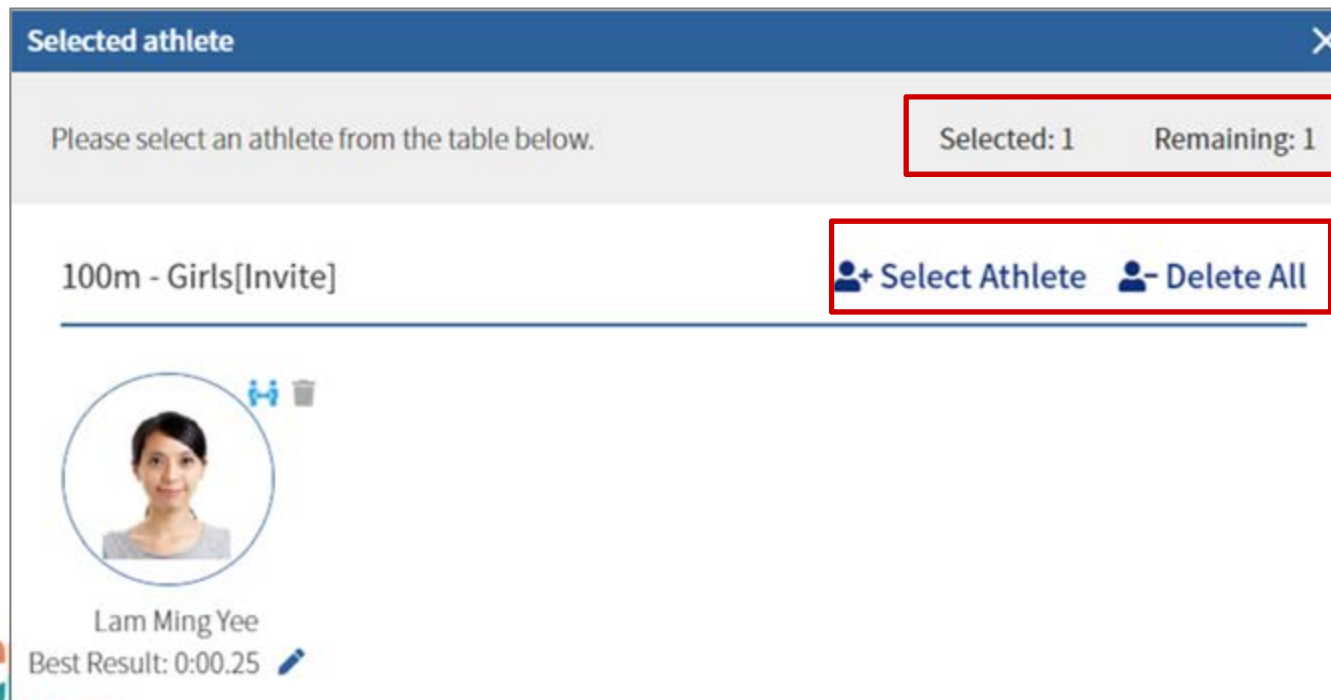
The screenshot shows a web form titled "Select athlete" with a sub-header "Fill in the best result". The form contains the following fields:

- Date of Competition \***: 2022-09-29
- Competition Name**: All Hong Kong School's Jing Ying Athletics (Team) Tournament 2022-2023
- Organiser**: HKSSF
- Best Result \***: 0:00.25
- Timing \***:  Hand timing  Electronic timing
- Wind Speed**: (empty field)
- Upload proof**:

At the bottom of the form, there are two buttons: "Cancel" and "Submit". The "Submit" button is highlighted with a red box.

## 2B. Enrollment (Jing Ying)

- Click [Select Athlete] to add other athletes or [Delete All] to delete all the selected athletes.



The screenshot shows a dialog box titled "Selected athlete" with a close button (X) in the top right corner. The main text reads "Please select an athlete from the table below." In the top right corner of the dialog, there is a status bar with "Selected: 1" and "Remaining: 1". Below this, the event name "100m - Girls[Invite]" is displayed. To the right of the event name are two buttons: "+ Select Athlete" and "- Delete All". Below the event name is a table with one row. The row contains a circular profile picture of a woman, a blue icon with two people, and a trash can icon. Below the profile picture, the name "Lam Ming Yee" and "Best Result: 0:00.25" are displayed. In the bottom left corner of the slide, there is a logo with the letters "ec" in orange and green.

Maximum nomination of each event.

## 2B. Enrollment (Jing Ying)

- Click [Add] in [Athletes Pending Registration] to nominate athlete who has not been registered in this season.

Select athlete

Please select an athlete from the table below.

Maximum 1 athletes per event. Back X

Selected: 1 Remaining: 1

Registered Athlete **Athletes Pending Registration**

Chinese Name*	English Name*	Last Year Athlete Registration No.	Date of birth (DD-MM-YYYY)*
---------------	---------------	------------------------------------	-----------------------------

+ Add

Cancel Finish

## 2B. Enrollment (Jing Ying)

- Input the athlete's information, then click [Finish].

Select athlete

Please select an athlete from the table below.

Maximum 1 athletes per event. Back X

Selected: 2 Remaining: 0




Registered Athlete Athletes Pending Registration

Chinese Name*	English Name*	Last Year Athlete Registration No.	Date of birth (DD-MM-YYYY)*
盧思慧	Lo Sze Wai		10-10-2018

+ Add

Cancel Finish





## 2B. Enrollment (Jing Ying)

- Click  to input the best result for the athlete (if applicable).
- Click  to change athlete or click  to delete the athlete.

Selected athlete ×

Please select an athlete from the table below. Selected: 2 Remaining: 0

100m - Girls[Invite] ➤ Select Athlete ➤ Delete All

 Lam Ming Yee Best Result: 0:00.25 	 Lo Sze Wat Best Result:  (Athlete pending registration)
--	--

## 2B. Enrollment (Jing Ying)

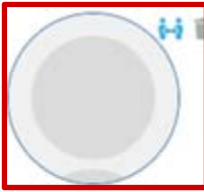
- Click the icon for editing the information of the athlete pending registration, then click [Edit] to edit.

The screenshot shows two overlapping windows from the eClass system. The background window is titled "Selected athlete" and contains a table of athletes for the "100m - Girls[Invite]" event. Two athletes are listed: Lam Ming Yee and Lo Sze Wai. Lo Sze Wai's profile picture is highlighted with a red box, and an arrow points from it to the foreground window. The foreground window is titled "View Athlete" and displays the details for Lo Sze Wai: Chinese Name: 盧思慧, English Name: Lo Sze Wai, and Date of birth: 10-10-2018. At the bottom of the "View Athlete" window, there are two buttons: "Back" and "Edit". The "Edit" button is highlighted with a red box.

**Selected athlete**

Please select an athlete from the table below.

100m - Girls[Invite]

 Lam Ming Yee Best Result: 0:00.25	 Lo Sze Wai Best Result: (Athlete pending registration)
--	--

**View Athlete**

Chinese Name: 盧思慧

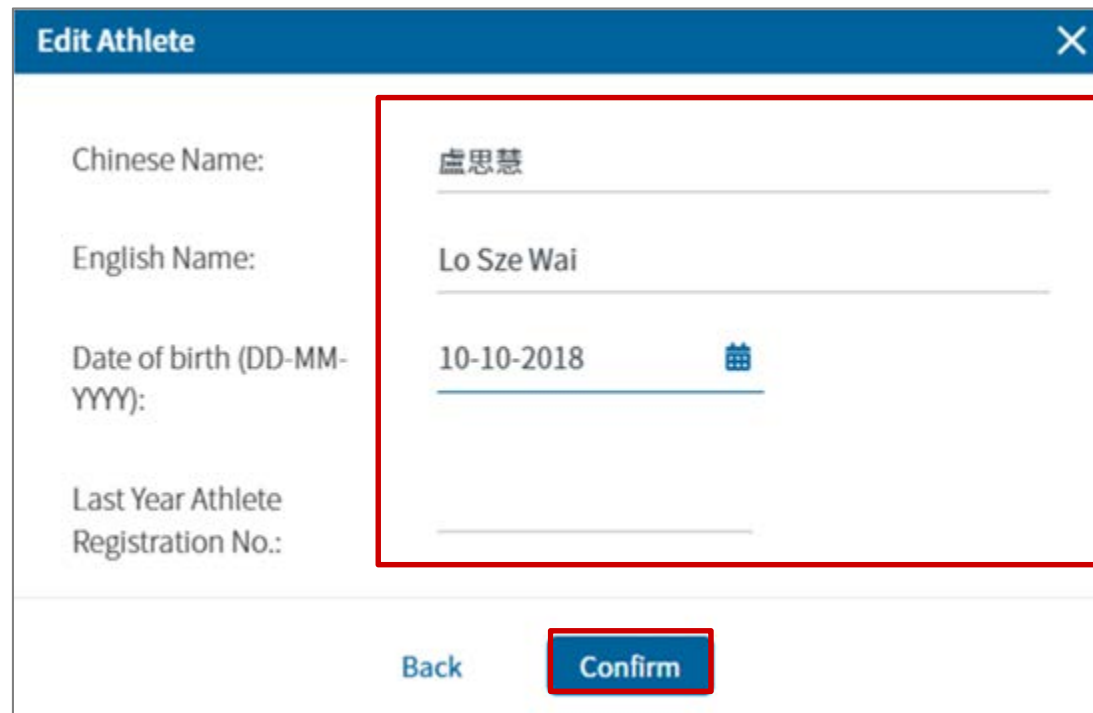
English Name: Lo Sze Wai

Date of birth: 10-10-2018

Back Edit

## 2B. Enrollment (Jing Ying)

- Click [Confirm] after editing the athlete's information.



The screenshot shows a web form titled "Edit Athlete" with a close button (X) in the top right corner. The form contains the following fields:

- Chinese Name: 盧思慧
- English Name: Lo Sze Wai
- Date of birth (DD-MM-YYYY): 10-10-2018 (with a calendar icon)
- Last Year Athlete Registration No.: (empty field)

At the bottom of the form, there are two buttons: "Back" and "Confirm". The "Confirm" button is highlighted with a red rectangular border.



## 2B. Enrollment (Jing Ying)

- Athlete nomination for relay event is subject to each competition.

Athlete nomination is required

	Boys		Girls
	Wild Card	Invite	Wild Card
100m	0/2	2/2	0/2
800m	0/2	0/2	0/2
4 x 100m Relay	0/4-6	0/4-6	0/4-6

Athlete nomination is NOT required

	Boys		Girls
	Wild Card	Invite	Wild Card
100m	0/2	2/2	0/2
800m	0/2	0/2	0/2
4 x 100m Relay	<input type="checkbox"/> Participate	<input type="checkbox"/> Participate	<input type="checkbox"/> Participate

## 2B. Enrollment (Jing Ying)

- Click [Import] to import nomination via Excel file.


**Enrollment**

Please note enrollment must be submitted on or before the deadline, though it is automatically saved.

Print View All Nomination **Import** Export HKAAA Registration No. Show Name

	Boys		Girls
	Wild Card	Invite	Wild Card
100m	0/2	2/2 Lam Ming Yee ★ Lo Sze Wai ☒	0/2
800m	0/2	0/2	0/2
4 x 100m Relay	0/4-6	0/4-6	0/4-6

☒ Athlete pending registration  
⊖ Suspended  
★ Best result filled in



## 2B. Enrollment (Jing Ying)

- Download sample.

< Back | Enrollment

1 Select file 2 Confirmation 3 Imported result

**Competition Name** All Hong Kong Schools Jing Ying Athletics (Team) Tournament

**Source file** [Select file](#)

**Remark**

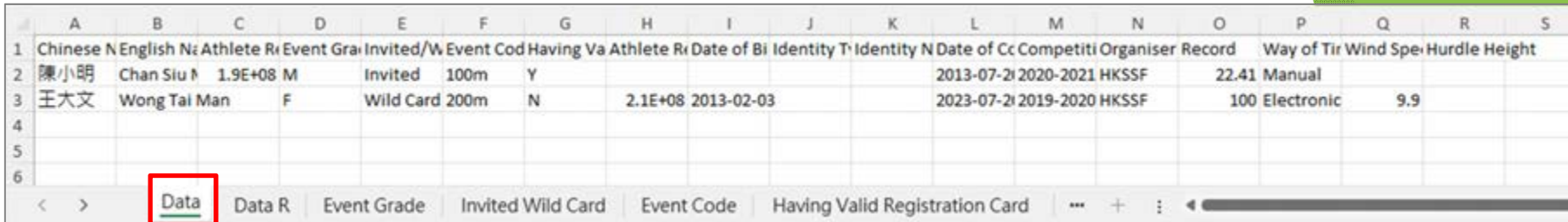
1. If athlete nomination is required in relay events, please input all nominations (includes individual & relay event) in [Data] sheet, in order to import file successfully and delete the [Data\_R] sheet.
2. If athlete nomination is NOT required in relay events, please input individual nomination in [Data] sheet; and input your willingness of participating relay event in [Data\_R] sheet.
3. Minimum 4 athletes for the nomination of relay event.
4. "Best Result" cannot be inputted via the way of "Import".

**Format:** [View details of Data Sheet](#) [View details of Data R Sheet](#) [Download sample](#)

Cancel

## 2B. Enrollment (Jing Ying)

- If **athlete nomination is required** in the relay events, please input all nomination (includes individual & relay event) in **[Data]** sheet, in order to import file successfully and delete the **[Data R]** sheet.



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	Chinese N	English N:	Athlete R:	Event Gra:	Invited/W	Event Cod	Having Va	Athlete R:	Date of Bi	Identity T:	Identity N	Date of Cc	Competiti	Organiser	Record	Way of Tir	Wind Spe:	Hurdle	Height
2	陳小明	Chan Siu T	1.9E+08	M	Invited	100m	Y					2013-07-2	2020-2021	HKSSF	22.41	Manual			
3	王大文	Wong Tai Man		F	Wild Card	200m	N	2.1E+08	2013-02-03			2023-07-2	2019-2020	HKSSF	100	Electronic	9.9		
4																			
5																			
6																			

Must delete  
this sheet.

## 2B. Enrollment (Jing Ying)

- If **athlete nomination is NOT required** in relay events, please input individual nomination in [Data] sheet; and input your willingness of participating relay event in [Data R] Sheet.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Chinese N	English N	Athlete R	Event Gra	Invited/W	Event Cod	Having Va	Athlete R	Date of Bi	Identity T	Identity N	Date of Cc	Competiti	Organiser	Record	Way of Tir	Wind Spe	Hurdle Height		
2	陳小明	Chan Siu M	1.9E+08	M	Invited	100m	Y					2013-07-2	2020-2021	HKSSF	22.41	Manual				
3	王大文	Wong Tai Man		F	Wild Card	200m	N	2.1E+08	2013-02-03			2023-07-2	2019-2020	HKSSF	100	Electronic	9.9			
4																				
5																				
6																				

	A	B	C	D	E	F	G	H	I
1	Event Gra	Invited/W	Event Cod	Willingne	Willingness of Participation for Wildcard				
2	M	Invited	4x100m-R	Y	N				
3	F	Wild Card	4x400m-R	N	Y				
4									
5									
6									

## 2B. Enrollment (Jing Ying)

- Click [Select file].

< Back | Enrollment

1 Select file 2 Confirmation 3 Imported result

**Competition Name** All Hong Kong Schools Jing Ying Athletics (Team) Tournament

**Source file** [Select file](#)

**Remark**

1. If athlete nomination is required in relay events, please input all nominations (includes individual & relay event) in [Data] sheet, in order to import file successfully and delete the [Data\_R] sheet.
2. If athlete nomination is NOT required in relay events, please input individual nomination in [Data] sheet; and input your willingness of participating relay event in [Data\_R] sheet.
3. Minimum 4 athletes for the nomination of relay event.
4. "Best Result" cannot be inputted via the way of "Import".

**Format:** [View details of Data Sheet](#) [View details of Data R Sheet](#) [Download sample](#)

Cancel

## 2B. Enrollment (Jing Ying)

- Click [Next].

< Back | Enrollment

1 Select file 2 Confirmation 3 Imported result

Competition Name All Hong Kong Schools Jing Ying Athletics (Team) Tournament

Source file example (14).xlsx (17.10 KB)

Remark

1. If athlete nomination is required in relay events, please input all nominations (includes individual & relay event) in [Data] sheet, in order to import file successfully and delete the [Data\_R] sheet.
2. If athlete nomination is NOT required in relay events, please input individual nomination in [Data] sheet; and input your willingness of participating relay event in [Data\_R] sheet.
3. Minimum 4 athletes for the nomination of relay event.
4. "Best Result" cannot be inputted via the way of "Import".

Format: [View details of Data Sheet](#) [View details of Data R Sheet](#) [Download sample](#)

Cancel **Next**

## 2B. Enrollment (Jing Ying)

- Click [Show Name] to show full name of nominated athlete during nomination.

**Enrollment**

Please note enrollment must be submitted on or before the deadline, though it is automatically saved.

Print View All Nomination Import Export HKAAA Registration No. **Show Name**

	Boys		Girls
	Wild Card	Invite	Wild Card
100m	0/2	2/2 Lam Ming Yee ★ Lo Sze Wai ☒	0/2
800m	0/2	0/2	0/2
4 x 100m Relay	0/4-6	0/4-6	0/4-6

☒ Athlete pending registration  
⊖ Suspended  
★ Best result filled in



## 2B. Enrollment (Jing Ying)

- There is different symbols to show different status of athlete.

The screenshot displays an 'Enrollment' interface with a table of events and athlete counts. A legend explains the symbols used for athlete status: a crossed-out clock for 'Athlete pending registration', a crossed-out circle for 'Suspended', and a star for 'Best result filled in'. In the 100m event row, 'Lam Ming Yee' is marked with a star and 'Lo Sze Wai' with a crossed-out clock. A red box highlights these two names, with an arrow pointing to the legend.

	Boys		Girls	
	Wild Card	Invite	Wild Card	
100m	0/2	2/2 Lam Ming Yee ★ Lo Sze Wai ⌛	0/2	
800m	0/2	0/2	0/2	
4 x 100m Relay	0/4-6	0/4-6	0/4-6	

**Legend:**  
⌛ Athlete pending registration  
⊘ Suspended  
★ Best result filled in

## 2B. Enrollment (Jing Ying)

- Click [View All Nomination] to view nomination details by [Events] or [Athletes].

The screenshot displays the 'Enrollment' system interface. On the left, a list of events is shown: 100m, 800m, and 4 x 100m Relay. A red box highlights the 'View All Nomination' button, with an arrow pointing to a modal window titled 'View All Nomination'. This window has two tabs: 'Events' (selected) and 'Athletes'. Below the tabs is a search bar and a dropdown menu for 'All Grades'. A table lists nomination details for the 100m - Girls event.

Enrolled Event	Athlete Registration No.	Chinese Name	English Name	Photo	Registration Grade	Level	Best Result
100m - Girls	240000391	林明兒	Lam Ming Yee		Girls Grade A	S3	0:0.25
100m - Girls		盧思慧	Lo Sze Wai				

Legend:

- Athlete pending registration
- Suspended
- Best result filled in

## 2B. Enrollment (Jing Ying)

- Click [Print] or [Export] all nomination.

Enrollment

Please note enrollment must be submitted on or before the deadline, though it is automatically saved.

[Print](#) [View All Nomination](#) [Import](#) [Export](#) [HKAAA Registration No.](#) [Show Name](#)

	Boys		Girls
	Wild Card	Invite	Wild Card
100m	0/2	2/2 Lam Ming Yee ★ Lo Sze Wai ⚡	0/2
800m	0/2	0/2	0/2
4 x 100m Relay	0/4-6	0/4-6	0/4-6

⚡ Athlete pending registration  
⊖ Suspended  
★ Best result filled in

## 2B. Enrollment (Jing Ying)

- Click [HKAAA Registration No.] to input HKAAA registration number for athlete (only applicable to Registered Athlete).

Enrollment

Please note enrollment must be submitted on or before the deadline, though it is automatically saved.


Print View All Nomination Import Export **HKAAA Registration No.** Show Name

Boys ↓ Girls

100m  
800m  
4 x 100m Relay

Athlete pending registration  
Suspended  
Best result filled in

**Input HKAAA Registration No.**

Chinese Name	English Name	Photo	Athlete Registration No.	HKAAA Registration No.
林明兒	Lam Ming Yee		240000391	A12345


Submit


## 2B. Enrollment (Jing Ying)

### 4. Team Manager Setting

- Input information of "Teacher in Charge".

Team Manager Setting

Teacher in Charge \* 

Team Manager 


Set Teacher in Charge

Chinese Name \* 劉家輝

English Name \* Lau Ka Fai

Mobile \* 98765432

Email \* laukafai@email.com

Cancel 

Please make sure the email is correct in order to receive notification.

## 2B. Enrollment (Jing Ying)

### 4. Team Manager Setting

- Input information of "Team Manager".

#### Team Manager Setting

Teacher in Charge \* [Edit](#)

Team Manager [Edit](#)

#### Set Team Manager

Chinese Name

English Name

Mobile

Email

[Cancel](#) [Submit](#)

Please make sure the email is correct in order to receive notification.

## 2B. Enrollment (Jing Ying)

### 5. Teacher Official Setting (If Applicable)

- Input the information of "Teacher Official"

Teacher Official Setting

Nomination\*

#	Chinese
<b>+ Add</b>	

Set Teacher Official

Chinese Name \* 王子達

English Name \* Wong Tsz Tat

Mobile \* 65896589

Priority

Select	Position	Same Position as Previous Year	Relevant Experience
Choice 1 *	Roll Call	<input checked="" type="checkbox"/>	2 year
Choice 2	Announcer	<input type="checkbox"/>	1 year
Choice 3	Track Umpire	<input type="checkbox"/>	1 year

Cancel **Submit**

## 2B. Enrollment (Jing Ying)

- Click [Save] to save all inputs, and click [Enter] to continue your nomination.

The screenshot displays the 'Enrollment' interface in eClass. On the left, a sidebar shows 'Teacher Official Setting' and 'Nomination \*'. The main area features a table with the following details:

#	Chinese	English
1	王子瑋	All Hong Kong Schools Jing Ying Athletics (Team) Tournament

Below the table, the nomination details are shown: 'All Hong Kong Schools Jing Ying Athletics (Team) Tournament', '2024-11-15 10:05-17:05', 'Wan Chai Sports Ground', and '3 Competition Items'. At the bottom of the details, there is an 'Enrollment Deadline' of '2024-10-31' and a 'Drafted at' timestamp of '2024-10-22 17:23'. A red box highlights the 'Save' button at the bottom center, and another red box highlights the 'Enter' button in the bottom right corner of the nomination details panel.





## 2B. Enrollment (Jing Ying)

- If the nomination is completed, you must [Submit] **on or before the deadline** to complete the enrollment process.

Teacher Official Setting

Nomination \*

#	Chinese Name	English Name	Mobile	Priority	
1	王子達	Wong Tsz Tat	65896589	1 Choose-Roll Call (2 Years Experience) 2 Choose-Announcer (1 Years Experience) 3 Choose-Track Umpire (1 Years Experience)	 

**3.**

# Amend the Enrollment

### 3. Amend the Enrollment

- Submitted enrollment is able to edit on or before the deadline by clicking [Edit].

**Enrolling**

---

**All Hong Kong Schools Jing Ying Athletics (Team) Tournament**

Team List to be submitted through Online Entry System starting from 9 Sep, 2024. Competition information will be uploaded to the HKSSF website before team list opening.

**Enroll Edit Deadline** 2024-09-30    Submitted at 2024-09-17 10:03

**Edit** →

### 3. Amend the Enrollment

- Click [Edit] from [Home] > [Enrolling] to amend the enrollment.

The screenshot displays the HKSSF Competition System interface. At the top, there is a navigation bar with 'Home' and 'Enrollment' tabs, and a user profile 'TEST\_NTP\_Teacher'. The main content area is divided into several sections:

- HKSSF Competition 2024 - 2025 Summary:** Shows 43 events and 38 participants. It also displays medal counts: 8 Gold, 4 Silver, 3 Bronze, and 8 Other.
- Enroll Information:** Shows 10 Outstanding Payments and 22 Athletes Pending Registration.
- Enrolling:** A section for the 'Tai Po Area Inter-Primary Schools Athletics Competition' with an 'Enrollment Deadline' of 2024-11-04 and a 'Submitted at' time of 2024-10-10 11:18. An 'Edit' button is visible at the bottom right of this section.
- Competition Schedule:** Lists upcoming events: 'Tai Po Area Inter-Primary Schools Athletics Competition' (2024-10-26 09:00-16:00), 'NTP Swimming Competition' (2024-10-31 09:00-16:00), and 'NTPAT Competitions' (2024-10-31 09:00-16:00).

Red boxes highlight the 'Home' tab, the 'Enrolling' section, and the 'Edit' button.

### 3. Amend the Enrollment

- You also amend the enrollment from [Enrolment] > [Enrolled], then click [Edit].

The screenshot displays the HKSSF Competition System interface. At the top, there is a navigation bar with 'Home' and 'Enrollment' (highlighted with a red box). The user is logged in as 'TEST\_NTP\_Teacher'. Below the navigation bar is a banner image of a stadium with the text 'HKSSF Competition System'. The main content area is titled 'Enrollment' and features two tabs: 'Enrolling' and 'Enrolled' (highlighted with a red box). A search bar is located to the right of the tabs. Below the tabs, there is a list of events. The first event is 'All Hong Kong Schools Jing Ying Athletics (Team) Tournament', with details: '2024-11-15 10:05-17:05', 'Wan Chai Sports Ground', and '3 Competition Items'. At the bottom of the event card, there are two buttons: 'Amendment Deadline 2024-10-31' and 'Submitted at 2024-10-22 17:37'. An 'Edit' button with a right-pointing arrow is highlighted with a red box in the bottom right corner of the event card.

### 3. Amend the Enrollment

- All amendments must be submitted **on or before the deadline.**


The screenshot displays the eClass interface for the "All Hong Kong Schools Jing Ying Athletics (Team) Tournament". At the top, there is a navigation bar with a back arrow and the tournament name. Below this, the "Enrollment" section is visible, featuring a green button indicating the submission time as "Submitted at 2024-10-22 17:37" and a red-bordered box highlighting the "Enrollment Deadline" as "2024-10-31". The "Competition Information" section is partially visible below, showing the tournament name, dates "2024-11-15 10:05 - 17:05", location "Wan Chai Sports Ground", and "3 Competition Items".

### 3. Amend the Enrollment

- Click the number in blue to add or amend nomination.

Enrollment			
Print View All Nomination Import Export HKAAA Registration No. Show Name <input type="checkbox"/>			
	Boys		Girls
	Wild Card	Invite	Wild Card
100m	0/2	2/2	0/2
800m	0/2	0/2	0/2
4 x 100m Relay	0/4-6	0/4-6	0/4-6

### 3. Amend the Enrollment

- Click  to edit information of “Teacher in Charge” and “Team Manager”.

Team Manager Setting

Teacher in Charge\*

Chinese Name	劉家輝	English Name	Lau Ka Fai
Mobile	98765432	Email	laukafai@email.com

Team Manager

Chinese Name	朱琪	English Name	Chu Ki
Mobile	65432121	Email	chuki@email.com





### 3. Amend the Enrollment

- Click  to edit the information of “Teacher Official” (If applicable)


Teacher Official Setting

Nomination\*

#	Chinese Name	English Name	Mobile	Priority	
1	王子達	Wong Tsz Tat	65896589	1 Choose-Roll Call (2 Years Experience) 2 Choose-Announcer (1 Years Experience) 3 Choose-Track Umpire (1 Years Experience)	 

+ Add

### 3. Amend the Enrollment

- Click  to edit information of "Student Helper".  
(If applicable)

Student Helper Setting

Nomination \*  
1 - 3 student helpers

#	Chinese Name	English Name	Level	
1	陳美美	Chan Mei Mei	P6	 

[+ Add](#)

### 3. Amend the Enrollment

- If a event is cancelled, COMP allows affected school(s) to amend the enrollment **on or before the amendment deadline.**

The screenshot displays the HKSSF Competition System interface. At the top, there is a navigation bar with 'Home' and 'Enrollment' tabs, and a user profile for 'TEST\_NTP\_Teacher'. The main content area is divided into several sections:

- HKSSF Competition 2024 - 2025:** A summary card showing 'No. of Events' as 43 and 'No. of Participants' as 38. Below this are four medals (Gold, Silver, Bronze, and a fourth medal) with counts 8, 4, 3, and 8 respectively.
- Enroll Information:** A card showing 'Outstanding Payment' as 10 and 'Athletes Pending Registration' as 22.
- Enrolling:** A section for 'Inter-School Athletics Competitions 2024-2025' with a note: 'Team List to be submitted through Online Entry System starting from 9 Sep, 2024. Competition information will be uploaded to the HKSSF website before team list opening.' Below this, there is a red box highlighting the 'Amendment Deadline' as '2024-10-31' and another red box highlighting the text 'Due to the cancellation, nomination can be amended'. An 'Edit' button is also visible.
- Competition Schedule:** A list of upcoming events, including 'Tai Po Area Inter-Primary Schools Athletics Competition' (2024-10-26) and 'NTP Swimming Competition' (2024-10-31).

A red arrow points from the text 'on or before the amendment deadline' in the list above to the 'Amendment Deadline' box in the screenshot.

### 3. Amend the Enrollment

- The event will be marked as “Cancelled” under [Enrollment]. Click [Cancelled] to amend the nomination.

	Boys				Girls			
	Grade A	Grade B	Grade C	Grade Special	Grade A	Grade B	Grade C	Grade Special
100m	0/2	0/2	0/2	0/2	Cancelled	1/2	0/2	0/2
200m	0/2	0/2	0/2	0/2	0/2	0/2	0/2	0/2
4 x 100m Relay	0/4-6	0/4-6	0/4-6	0/4-6	0/4-6	0/4-6	0/4-6	0/4-6

### 3. Amend the Enrollment


- Click . Then select a event for the affected athlete.


#### Selected athlete

Please select an athlete from the table below.

100m - Girls Grade A (Cancelled)

---



Wong Ka Fun  
Best Result: 0:21.00 

#### Select event

Please select an alternative event from the table below to replace cancelled one.

[< Back](#) | 100m - Girls Grade A (Cancelled)

---

**Affected Student \*** Wong Ka Fun

**Enroll to \***

**Nature \***  Add  Replace

\* Required Fields

[Cancel](#) [Submit](#)



4.

## Registration Arrangement for “Athletes Pending Registration”

## 4. Registration Arrangement for “Athletes Pending Registration”

- Click [Athletes Pending Registration] from [Home] > [Enroll Information].

The screenshot displays the HKSSF Competition System interface. At the top, there is a navigation bar with 'Home' and 'Enrollment' tabs, and a user profile for 'TEST\_NTP\_Teacher'. The main content area is titled 'HKSSF Competition System' and features a large banner image of a stadium. Below the banner, there are several data panels:

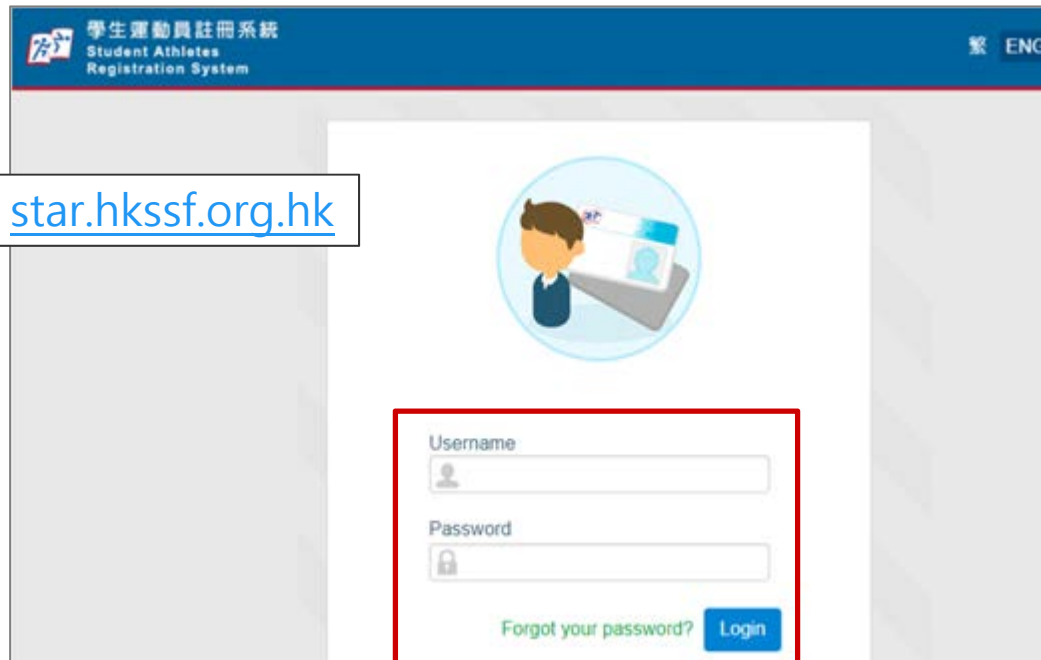
- HKSSF Competition 2024 - 2025**: A summary panel showing 'No. of Events' (43) and 'No. of Participants' (38). It also displays four medal icons with their respective counts: Gold (8), Silver (4), Bronze (3), and a fourth medal (8).
- Enroll Information**: A panel showing 'Outstanding Payment' (10) and 'Athletes Pending Registration' (22). The 'Athletes Pending Registration' count is highlighted with a red box.
- Enrolling**: A panel for the 'Tai Po Area Inter-Primary Schools Athletics Competition' with an 'Enrollment Deadline' of 2024-11-04 and a 'Submitted at' time of 2024-10-10 11:18.
- Competition Schedule**: A list of upcoming events, including 'Tai Po Area Inter-Primary Schools Athletics Competition' (2024-10-26), 'NTP Swimming Competition' (2024-10-31), and 'NTP AT Competitions' (2024-10-31).

The 'econnect' logo is visible in the bottom left corner of the screenshot.

## 4. Registration Arrangement for “Athletes Pending Registration”

- Log in to Student Athletes Registration System (STAR) with **Teacher Account**.

Website : [star.hkssf.org.hk](http://star.hkssf.org.hk)



學生運動員註冊系統  
Student Athletes  
Registration System

ENG

Username

Password

Forgot your password? Login



## 4. Registration Arrangement for “Athletes Pending Registration”

### 1. Athlete Pending Registration **without** Last Year Athlete Registration No.

- “Athletes Pending Registration” is shown in [Student Athlete Registration] > [Temporary Saved].

The screenshot displays the 'Student Athletes Registration System' interface. The top navigation bar includes the system name, the academic year '2024-2025', the school 'TEST\_新界小學', a search bar, language options (繁, ENG), and the user 'TEST\_NTP\_Teacher'. The left sidebar menu has 'Student Athlete Registration' selected, with 'Temporary Saved' highlighted. The main content area is titled 'Temporary Saved' and contains several action buttons: '+ New Student', 'Select from Last Year's Student Athletes', 'Select from eClass', 'Import', and 'Move to Other Batch'. Below these buttons is a table with one entry for 'Chan Ka Ming' (陳家明). The entry includes a redacted identity document number, a redacted grade, and a redacted level, with instructions to fill in these fields. Action buttons for 'Move to', 'Edit', and 'Delete' are visible for this entry.

ID	Name	DOB	Identity Document Number	Grade	Level	Actions
1	陳家明 Chan Ka Ming	21-06-2017	Please fill in Identity Document Number	Please fill in Grade	Please fill in Level	Move to Edit Delete

## 4. Registration Arrangement for “Athletes Pending Registration”

### 1. Athlete Pending Registration **without** Last Year Athlete Registration No.

- Click [Edit] to edit athlete’s information.

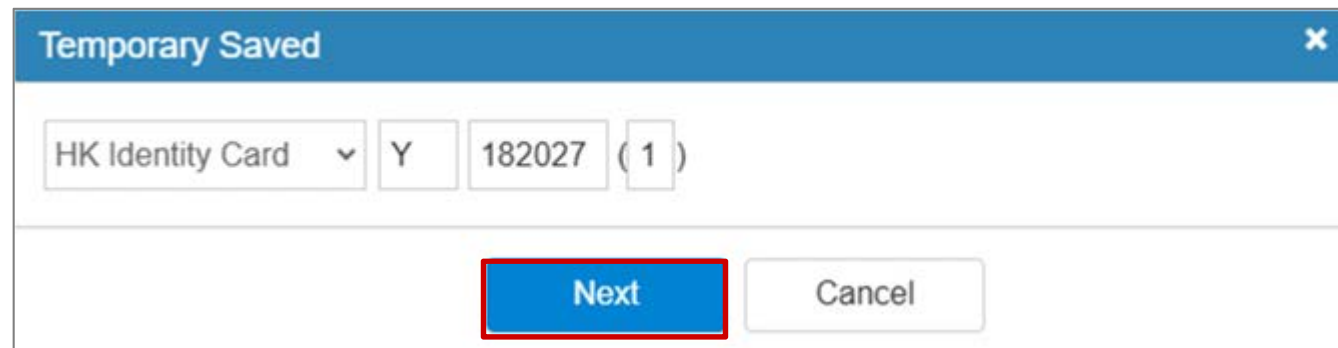
The screenshot displays the 'Student Athletes Registration System' interface. The top navigation bar includes the system name, the academic year '2024-2025', the school 'TEST\_新界小學', a search bar, and user information 'TEST\_NTP' and 'TEST\_NTP\_Teacher'. The left sidebar lists navigation options, with 'Student Athlete Registration' expanded to show 'Temporary Saved'. The main content area shows a 'Temporary Saved' section with a search bar and several action buttons: '+ New Student', 'Select from Last Year's Student Athletes', 'Select from eClass', 'Import', and 'Move to Other Batch'. Below these buttons is a table with one entry for 'Chan Ka Ming' (陳家明). The entry includes a red-bordered box for a photo, a date '21-06-2017', and instructions to fill in the Identity Document Number, Grade, and Level. A red-bordered box with a question mark is present next to the date. The 'Edit' button is highlighted with a red box.

ID	Name	Photo	Date	Instructions	Action
1	陳家明 Chan Ka Ming		21-06-2017	Please fill in Identity Document Number Please fill in Grade Please fill in Level	Move to <b>Edit</b> Delete

## 4. Registration Arrangement for “Athletes Pending Registration”

### 1. Athlete Pending Registration **without** Last Year Athlete Registration No.

- Input the identity information, then click [Next].

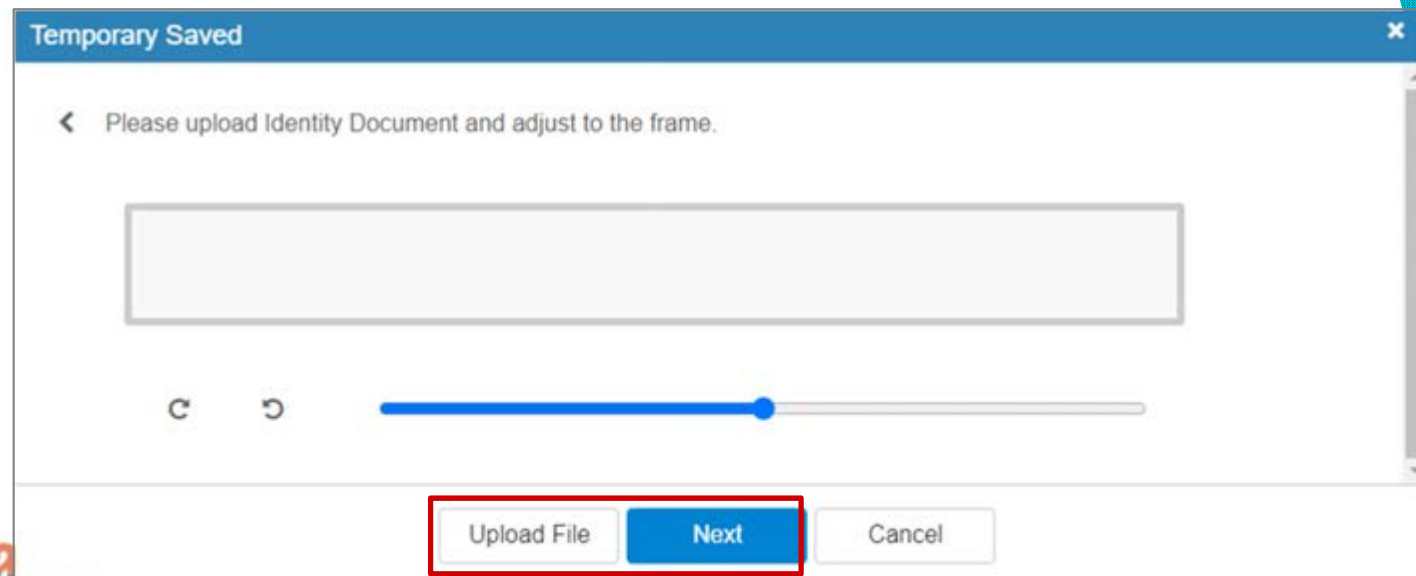


The screenshot shows a dialog box titled "Temporary Saved" with a close button (X) in the top right corner. The dialog contains a form with the following fields: a dropdown menu set to "HK Identity Card", a text input field containing "Y", a text input field containing "182027", and a spinner control set to "1". Below the form are two buttons: "Next" (highlighted with a red border) and "Cancel".

## 4. Registration Arrangement for “Athletes Pending Registration”

### 1. Athlete Pending Registration **without** Last Year Athlete Registration No.

- Click [Upload File] to upload the identity document. Then click [Next].



## 4. Registration Arrangement for “Athletes Pending Registration”

### 1. Athlete Pending Registration **without** Last Year Athlete Registration No.

- Chinese Name, English Name and Date of Birth can only be edited in the COMP portal.
- Click [Upload File] to upload student photo & identity document.
- Input gender, level and grade.
- Upload supplementary document if appropriate.
- Click [Save].

The screenshot shows a web form titled "Temporary Saved" with a back arrow in the top left. The form is divided into several sections:

- Identify Document\***: A large empty rectangular box for document upload.
- Input HKID\***: A text field containing "Y182027(1)".
- Chinese Name\***: A text field containing "陳家明".
- English Name\***: A text field containing "Chan Ka Ming".
- Gender\***: Radio buttons for "Male" and "Female".
- Date of Birth\***: A date picker field showing "18-02-2014".
- Level\***: A dropdown menu.
- Grade\***: A dropdown menu.
- Supplementary Document (If appropriate)**: A text field containing "No file" and an "Upload File" button.
- Photo\***: A text field with an "Upload File" button.

At the bottom of the form, there is a "Remark : Allows JPG, PNG or PDF with maximum 2Mb" and two buttons: "Save" and "Cancel".

## 4. Registration Arrangement for “Athletes Pending Registration”

### 2. Athlete Pending Registration **with** Last Year Athlete Registration No.

- “Athletes Pending Registration” is shown in [Student Athlete Registration] > [Temporary Saved].

The screenshot displays the 'Student Athletes Registration System' interface. The top navigation bar includes the system name, the academic year '2024-2025', the school name 'TEST\_新界小學', a search bar, language options ('ENG'), and the user name 'TEST\_NTP\_Teacher'. The left sidebar menu is expanded, with 'Student Athlete Registration' and its sub-item 'Temporary Saved' highlighted with red boxes. The main content area is titled 'Temporary Saved' and features a search bar and several action buttons: '+ New Student', 'Select from Last Year's Student Athletes', 'Select from eClass', 'Import', and 'Move to Other Batch'. Below these buttons is a dropdown menu for 'All Registration'. A table below shows a single entry for 'Chan Ka Ming' (陳家明) with a registration number 'Y182027(1)' and a date '18-02-2014'. The entry is highlighted with a red box. The table also includes a profile picture placeholder, a magnifying glass icon, and action buttons for 'Move to', 'Edit', and 'Delete'. The text 'Please fill in Grade' and 'Please fill in Level' is displayed in red below the registration number.

Registration No.	Name	Date	Grade	Level	Actions
Y182027(1)	Chan Ka Ming	18-02-2014	Please fill in Grade	Please fill in Level	Move to, Edit, Delete

## 4. Registration Arrangement for “Athletes Pending Registration”

### 2. Athlete Pending Registration **with** Last Year Athlete Registration No.

- Click [Edit] to edit athlete’s information.

The screenshot displays the 'Student Athletes Registration System' interface. The top navigation bar includes the system name, the academic year '2024-2025', the school 'TEST\_新界小學', and the user 'TEST\_NTP\_Teacher'. A search bar and language options are also present. The left sidebar lists navigation options, with 'Student Athlete Registration' expanded to show 'Temporary Saved'. The main content area shows a 'Temporary Saved' section with a search bar and several action buttons: 'New Student', 'Select from Last Year's Student Athletes', 'Select from eClass', 'Import', and 'Move to Other Batch'. Below these buttons is a table of athletes. The first row shows an athlete named 'Chan Ka Ming' (陳家明) with a registration number 'Y182027(1)' and a date '18-02-2014'. The 'Edit' button for this athlete is highlighted with a red box.

ID	Name	Registration No.	Date	Actions
1	陳家明 Chan Ka Ming	Y182027(1)	18-02-2014	Move to <b>Edit</b> Delete


## 4. Registration Arrangement for “Athletes Pending Registration”

### 2. Athlete Pending Registration **with** Last Year Athlete Registration No.

- Chinese Name, English Name and Date of Birth can only be edited in the COMP portal.
- Click [Upload File] to upload student photo if applicable.
- Input gender, level and grade.
- Upload supplementary document if appropriate.
- Click [Save].

Temporary Saved

Identify Document\*



Input HKID\* Y182027(1)

Chinese Name\* 陳家明

English Name\* Chan Ka Ming

Gender\*  Male  Female

Date of Birth\* 18-02-2014

Level\* P4

Grade\* Primary Schools - Boys Grade A

Supplementary Document (If appropriate) No file [Upload File](#)

Photo\* [Upload File](#)

Remark : Allows JPG, PNG or PDF with maximum 2Mb

[Save](#) [Cancel](#)



## 4. Registration Arrangement for “Athletes Pending Registration”

- After filling in the information, it is required to complete the relevant registration process as before.

The screenshot displays the 'Student Athletes Registration System' interface. The top navigation bar includes the system name, the school year '2024-2025', the school 'TEST\_新界小學', a search bar, language options, and the user 'TEST\_NTP\_Teacher'. The left sidebar lists navigation options under 'Student Athlete Registration', with 'Temporary Saved' selected. The main content area shows a 'Temporary Saved' section with a search bar and five action buttons: '+ New Student', 'Select from Last Year's Student Athletes', 'Select from eClass', 'Import', and 'Move to Other Batch'. Below these buttons is a table with one entry for 'Chan Ka Ming' (陳家明), with a red box highlighting the row. The entry includes a placeholder for a photo, the date '18-02-2014', ID 'Y182027(1)', and school 'Primary Schools - Boys Grade A P6'. Action buttons for 'Move to', 'Edit', and 'Delete' are visible for this entry.

ID	Name	DOB	ID	School	Grade	Actions
1	陳家明 Chan Ka Ming	18-02-2014	Y182027(1)	Primary Schools - Boys	Grade A P6	Move to Edit Delete

**Technical Support : eClass Limited**  
**Hotline : 3913 3122**  
**Email : [support@eclass.hk](mailto:support@eclass.hk)**

**Enquiry : The Schools Sports Federation of Hong Kong, China**  
**Phone : 2711 9182 (Hong Kong Island and Kowloon)**  
**2711 2823 (New Territories)**

