

Inter-School Athletics Competition 2023-2024  
Division Three (Area 4)

**1. Electronic Registration Card**

Schools are allowed to use electronic registration card (e-card) as a form of valid student registration card or present physical student registration card (physical card) in competitions. The electronic device or physical card will be RETURNED to student immediately after Marshalling instead of picking up at the Registration Card Counter after the race.

**2. Roll Call**

**2.1** The maintenance of the main spectator stand has been completed, the Roll Call Area will be moved to **Block 8 of the main spectator stand. (refer to 3.6 Layout of Wanchai Sports Ground)**

**2.2** Athletes **MUST** produce their valid electronic registration card (e-card) or physical card when reporting to the Roll Call Judges. Failure to do so will not be allowed to compete.

**2.3** Substitution will only be allowed if supported by doctor's certificate. **The athlete who is replaced will be prohibited to participate in any event on the same day.** Such application must be done as early as possible, preferably before the start of competition in the morning.

**2.4** Since electronic registration card (e-card) will be a form of valid student registration card this year, hole punch on the e-card will not be applicable. Therefore, **Relay team sheet/ Relay form will be applied in all Relay Events (Both HEATS & FINALS).**

**2.5** Teams will SUBMIT their relay team sheet and student registration cards **when marshalling**.

**2.6** No amendment of relay team sheet will be allowed after submission.

**2.7** Relay team sheets will be distributed to the teacher official when reporting duty at the Record Keeper Room at 8:30 am.

**2.8** Each competitor only can enter ONE relay race.

**2.9** It is the responsibility of the teacher in charge and the competitor to ensure that the marshalling procedure is completed as required.

**3.** The following information is available on the website and will NOT be mailed to schools. Participating schools please download relevant information for your arrangement.

⚡ [www.hkssf.org.hk](http://www.hkssf.org.hk) → **Inter-secondary Schools Sports Competition HK Island and Kln** → **Various Sports Information** → **Athletics** → **Division Three**

**3.1 Team List (Day 1 / Day 2 / Day 3)**

Schools should check the names **CAREFULLY** to ensure all entries are **included** and **CORRECT (names must be exactly the same as those in the student registration cards)**, for such information will also be used for printing of certificates. Please contact the Secretariat in case of discrepancies in spelling.

**3.2 Officials**

**3.2.1** Attached please find the list of officials and official duty for the competition. If any official fails to report duty on time, students from the school concerned will be strictly prohibited from participating in any race and competition throughout the official absence period. If an official leaves his/her post and does not return, further action will be taken.

**3.2.2** Participating schools must make sure that their officials are competent in serving in the assigned duties. [Guidelines for Officials \(Chinese version\)](#) have been uploaded to the HKSSF website for easy reference.

**3.2.3** All Officials please report to the Convenor in the Record Keeper Room at **08:15am**.

**3.2.4** Due to shortage of volunteers, schools **NEED** to provide one student official.

**3.2.5** All officials must report and sign IN PERSON on both morning and afternoon sessions of the competitions. For the safety and insurance coverage of officials, any substitutions must provide written authorization from Principal and gain approval from the Convenor on Day 1 before 08:15am, otherwise school concerned may not be allowed to compete.

**3.2.6** Official vest will be provided for easy identification. All officials must wear the vest during duty and return the vest to the Record Keeper Room by the end of each competition day.

**3.3 Programme**

**3.3.1** Programme WILL NOT BE MAILED / DISTRIBUTED to schools. Schools are required to download sufficient copies from the HKSSF website ([www.hkssf.org.hk](http://www.hkssf.org.hk)) on or after 7<sup>th</sup> February 2024.

**3.3.2** The subsequent programme will be available on the website the next working day after competition.

- 3.4 Guideline on Management of Relay Races & 4x400m Relay**
- 3.5 Instruction on the Use of Wanchai Sports Ground**
- 3.6 Layout of Wanchai Sports Ground**
- 3.7 Jaywalking**
- 4. Uniform**
- 4.1** All athletes are required to wear their uniform tops bearing school name / abbreviation / badge, which should be sewn or stenciled on permanently.
- 4.2** Athletes must not dress in sportswear which could impede the view of the Judges.
- 4.3** Athletes' uniform tops should have the same colour on the front and back.
- 4.4** The four relay team members should wear identical uniform tops in SAME COLOUR and SAME STYLE. Teams will be disqualified in such event if they are not properly dressed. (Undergarment will no longer be regarded as part of competition uniform and not required to be in same colour and style.) Schools having different houses' colour as uniform should arrange the same houses' colour for a team.
- 5. Protest**
- Should queries arise during competition, teachers in charge should first clarify the matter with the chief event judge within 30 minutes of the incident. Should the teacher in charge not satisfy with the decision of the chief event judge, he/she can verbally launch protest to the Track, Throwing or Jumping Referee. A final protest can be made in writing to the Management Committee whose decision shall be final.
- 6. Display of Results by QR code**
- Results will be announced on the website and a QR code will be included in Programme. Schools should scan the QR code and obtain the latest results.
- 7. Control of Competition Area**
- Only officials and competitors are allowed to enter the competition area. In the case when non-officials or non-competitors wander around the competition area, appropriate teachers in charge should instruct them to leave the competition area.
- 8. Safety**
- Teachers-in-charge are requested to instruct their athletes of safety precaution during competition, especially for Discus, Javelin & Shot Put events. All competitors must return to the spectators' stand when they have completed their events. Spectators are not allowed to go inside the competition area.
- 9. Parking Arrangement**
- Parking will not be available.
- 10. Kiosk**
- The operator of the refreshment kiosk in Wanchai Sports Ground has the franchise to sell refreshment items inside the Sports Ground. No food or drink may be brought into the ground for sale, resale or free distribution. Individual teacher or student bringing food or drink into the Sports Ground for own consumption is permitted but bringing large quantity of food or drink for other's consumption is not allowed.
- 11. Prize Presentation**
- Prize presentation will be arranged on the finals after competition.

Lau Anson Kwok Pan  
Convenor

To : Div. III (A4) participating schools  
Date : 5<sup>th</sup> February 2024