

Inter-School Badminton Competition 2008/2009
Division One

1. Attached please find :
 - i) Fixtures
 - ii) Arrangement of Knock Out Final
 - iii) Distribution of shuttlecocks & score sheets
 - iv) Contact Information

2. Schools should check the fixtures carefully to make sure all matches are included. Schools are also kindly requested to send representatives to the HKSSF Office to collect shuttlecocks & score sheets. Please note that a set of score sheet consists of two copies, one for home and one for away team. **BOTH teams have the duty to fax a copy to the Federation Office immediately after competition and should not less two days.**

3. A single knock out system has been adopted for the final stage. Attached please find the arrangement for the Knock Out stage. Boys' and Girls' finals will be conducted on 22nd November and held in Shek Kip Mei Park Sports Centre. Participating schools should make due preparation for the final. The Federation Office has written a formal request to Hong Kong Badminton Association to deploy umpires to officiate all final matches and waiting for their reply. The required umpire fee has been built into the entry fee.

4. The first round matches will be completed by 19th November (Boys and Girls). The Knock Out table will then be compiled and circulated to schools concerned. Team sheets and shuttlecocks will be delivered to home team on the day at the centre but schools must bring along extra shuttlecocks.

5. Please be reminded that 21 point scoring system is adopted in all games, including all single and doubles.

6. The court numbers on the fixture are actual court number.

7. Before the start of competition, teachers are kindly requested to report to the counter of Sports Centre and to sign on the registrar. The officer of Sports Centre will not allow them to enter court area until this formality has been completed. Teachers should maintain a reasonable standard of crowd control in Sport Centres. All spectators, parents, and non-competing players must stay on the spectators' stand or keep away from the court area. Please refer to the guidelines sent to all participating schools in previous circular.

8. All first round matches will start at **4:20pm** except a few matches held in Kowloon Park Sports Centre will start at **5:20pm**. Please refer to the fixtures for details.

9. If a full team is not ready to commence play at the starting time, the opposing team may claim a walk over. Due to rigid booking schedule of Sports Centre, participating schools must try to finish their matches on time. If any match is not completed within the booking period, the result should be freeze. The Home team must report the case to the Federation Office for re-arrangement.

9. Teachers in charge of Badminton must be very cautious when deciding the team composition; it is the responsibility of teacher in charge to make sure that the team composition is correct before forwarding it to the opposing team. When the team composition has been passed to the opposing team, no alteration will be allowed. Any discrepancy will lead to the forfeiture of the game(s) in question. In the case when the discrepancy of team composition is found after the match has been started, the results of the games that have been completed shall stand. Those games not been completed or not being played will subject to forfeiture if the team composition is not correct.

10. Schools are reminded that staff member is interpreted as a person employed by a school and is in the pay roll of a school. Either principal, teacher, administrative or working staff can serve as a staff member. In addition, schools may appoint responsible adults to serve as staff members. In case of doubt, the match must still be played. Schools may then request the Federation to investigate the matter.

11. The Federation Office must be informed of any rearrangement so that vacant courts can be returned to the Leisure and Cultural Services Department.

12. Member schools may click into the HKSSF website (www.hkssf.org.hk) to view updated fixtures and results. However, the Federation would require co-operation of member schools to fax badminton result sheets to the Office the next working day after the games.

Wong Ping Tai
Convenor

To : Division One Participating Schools
Date : 6th October 2008