Inter-School Badminton Competition 2019-2020
Division One (Hong Kong)

1. Attached please find:
   i)    Contact Information
   ii)   Distribution of Shuttlecocks & Score sheets

2. Fixtures
   Fixtures will be uploading to HKSSF website on 8 Jan 2020. Please check carefully to ensure all matches are included. Schools are requested to check out the HKSSF website for details.
   Go to www.hkssf.org.hk 【Inter-secondary Schools Sports Competition HK Island and Kowloon > Badminton > Fixtures and Match Results】

3. Distribution of Competition Shuttlecocks
   Schools are also kindly requested to send representatives to the HKSSF Office to collect shuttlecocks with the collection sheet attached.

4. Competition Score sheets
   Competition Score sheets will NOT be distributed. Schools are requested to download sufficient copies from the link as below.
   Go to www.hkssf.org.hk 【Inter-secondary Schools Sports Competition HK Island and Kowloon > Badminton > Competition Information > Result Sheet of Inter-School Badminton Competition】

5. Contact Information
   Schools should bear in mind that the Contact Information should be used to facilitate communication between participating schools ONLY and are Confidential.

6. Preliminary Round Matches
   The preliminary round matches will be held as below:
   Boys & Girls C Grade 5th February - 27th March 2020

7. Finals
   7.1 A single knock out system has been adopted for the final stage. Top two teams from each group will qualify for the knock out final. The Knock Out table will then be compiled and circulated to schools concerned.

   7.2 Semi-Finals matches may be conducted during weekdays without umpires from Hong Kong Badminton Association. Schools will be responsible for the arrangement of umpires and linesmen.

   7.3 Finals and Third place playoff may be conducted during weekdays before early May.

   7.4 Due to limited venue available, Semi- Finals and Finals may be conducted in Kowloon Area.

   7.5 The Federation Office has written a formal request to Hong Kong Badminton Association to deploy umpires to officiate all final matches and waiting for their reply.
8. **Discipline**
Teachers should maintain a high standard of crowd control in Sport Centres. All spectators, parents, and non-competing players must stay on the spectators’ stand or keep away from the court area. Please refer to the guidelines sent to all participating schools in previous circular.

9. Before the start of competition, teachers are kindly requested to report to the counter of Sports Centre and to sign on the registrar. The officer of Sports Centre will not allow them to enter court area until this formality has been completed. Would all schools please play according to the court numbers in the fixtures.

10. All weekday matches will start at **4:20pm** unless otherwise specified. If a full team is not ready to commence play at the starting time, the opposing team may claim a walk over. Due to rigid booking schedule of Sports Centre, participating schools must try to finish their matches on time. If any match is not completed within the booking period, scores should be retained. The Home team must report the case to the Federation Office for re-arrangement.

11. **Team Line-up / Composition**
Teachers in charge of Badminton must be very cautious when deciding the team composition, it is the responsibility of teacher in charge to make sure that the team composition is correct before forwarding it to the opposing team. When the team composition has been passed to the opposing team, no alteration will be allowed. Any discrepancy will lead to the forfeiture of the game/s in question. In the case when the discrepancy of team composition is found after the match has been started, the results of the games that have been completed shall stand. Games not been completed or not being played will subject to forfeiture if the team composition is not correct.

12. The Federation Office must be informed of any rearrangement. Please contact Mr. Yiu at 2711 9182, so that vacant courts can be returned to the Leisure and Cultural Services Department.

Leung Tsz Fung
Convenor

**To :** Schools in Division One (HK)
**Date :** 23rd December 2019