



THE HONG KONG SCHOOLS SPORTS FEDERATION
22nd ANNUAL GENERAL MEETING

NOTICE is hereby given that the 22nd Annual General Meeting (AGM) of the Federation will be held at 3:00pm on Friday, 5th July 2019 in the Jockey Club Lecture Theatre of Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong.

Each member school is entitled to nominate one representative to attend the meeting. To facilitate the seating arrangement, please return the Reply Slip (by fax or by post) to the Federation office on or before 21st June 2019.

In accordance with the Memorandum and Articles of the Federation, no matter shall be considered at the AGM unless due notice has been given to the Secretary of the Federation at least 21 days before the meeting. All matters shall be scrutinized by the Board before submission to the AGM. The Secretary of the Federation shall inform all members at least 7 days before the annual general meeting of such matters together with various reports.

Carmen Tang
Secretary of the Board

To : All member schools
Chairlady and members of the Board
cc : Hon. Legal Adviser
Date: 5th June 2019

-----[*To be returned on or before 21st June 2019*]-----

REPLY SLIP

To : The Secretary
The Hong Kong Schools Sports Federation
Room 203, 1/F, 7 Carmel Village Street
Homantin
Kowloon

Fax No. 2761 9808 / 2761 4821

I / my school representative* (Name) _____ shall attend the Federation 22nd AGM scheduled to take place at 3:00pm on Friday, 5th July 2019 in the Jockey Club Lecture Theatre of Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong.

Name of School : _____

Date : _____

Signature of Principal : _____

(_____)

Name in Block Letter



香港學界體育聯會 第二十二屆會員周年大會

香港學界體育聯會第二十二屆會員周年大會謹訂於二零一九年七月五日（星期五）下午三時正假香港銅鑼灣掃桿埔大球場徑一號奧運大樓賽馬會演講廳舉行。

聯會各會員學校可委派一名代表出席會議。為方便安排座位，請於六月二十一日或以前填妥下列回條郵寄或傳真至本會秘書處。

根據聯會會章規定，各項提案須於會員周年大會舉行前廿一天以書面通知本會秘書轉呈董事會審議，否則不能在會員周年大會中提出討論。有關提案連同各報告須於會員周年大會舉行前七天通告各會員。

鄧嘉珮
董事會秘書

致：各會員學校 及 董事會
知會：義務法律顧問
日期：二零一九年六月五日

----- [請於 2019 年 6 月 21 日或以前回覆] -----

【回 條】

致：香港學界體育聯會 董事會秘書
九龍何文田迦密村街七號二樓 203 室

傳真：2761 9808 / 2761 4821

本人 / 本校代表 * (姓名) _____ 將出席於二零一九年七月五日（星期五）下午三時正假香港銅鑼灣掃桿埔大球場徑一號奧運大樓賽馬會演講廳舉行之香港學界體育聯會第二十二屆會員周年大會。

學校名稱： _____

日 期： _____

校長簽署： _____

姓名 (_____)