



**THE HONG KONG SCHOOLS SPORTS FEDERATION**  
**25<sup>th</sup> ANNUAL GENERAL MEETING**

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NOTICE is hereby given that the 25<sup>th</sup> Annual General Meeting (AGM) of the Federation will be held at 3:00pm on Tuesday, 5<sup>th</sup> July 2022 in the Jockey Club Lecture Theatre of Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong (AGM venue).

Due to the coronavirus epidemic and to ensure the health and safety of member school's representatives, the 25<sup>th</sup> AGM will be broadcasted live online for our member school's representatives. Member school's representatives have the option of attending our AGM online in addition to physical attendance.

Each member school is entitled to appoint one representative to attend the meeting. The representative shall be principal or teacher of the school. To facilitate the seating/online arrangement, please return the enclosed Reply Slip (by fax or by post) to the Federation office on or before 21<sup>st</sup> June 2022. The allocation of "right of admission to the AGM venue" will be made on a first-registered-first-served basis. The Board reserves the right to change the maximum number of physical attendance at any time depending on the public health situation and the guidance of the HK Government.

Member school's representatives being allocated the "right of admission to the AGM venue" will be notified through the contact details provided. The list of member school's representatives (identified by school name) with the allocated "right of admission to the AGM venue" will be announced on the Federation's website on 28<sup>th</sup> June 2022.

In accordance with the Articles of Association of the Federation, no matter shall be considered at the AGM unless due notice has been given to the Secretary of the Federation at least 21 days before the meeting. All matters shall be scrutinized by the Board before submission to the AGM. The Secretary of the Federation shall inform all members at least 7 days before the annual general meeting of such matters together with various reports.

Carmen Tang  
Secretary of the Board

To : All member schools  
Chairperson and members of the Board  
cc : Hon. Legal Adviser  
Date: 6<sup>th</sup> June 2022



## 香港學界體育聯會 第二十五屆會員周年大會

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香港學界體育聯會第二十五屆會員周年大會謹訂於二零二二年七月五日（星期二）下午三時正假香港銅鑼灣掃桿埔大球場徑一號奧運大樓賽馬會演講廳舉行。

鑑於新型冠狀病毒疫情及保障會員學校代表的健康及安全，第二十五屆會員周年大會將會進行網上直播，會員學校代表可選擇親臨會場，或可透過網上平台出席周年大會。

各會員學校可委派一名代表出席會議，代表必須為會員學校校長或老師。為妥善處理坐位及網上登入之安排，請於六月二十一日或以前填妥下列回條後，郵寄或傳真至本會秘書處。如登記親臨周年大會人數超逾上限，聯會將以回覆次序決定進入會場名單。董事會將保留權利，視乎周年大會召開之時的公共衛生情況及香港政府的指引，並隨時更改親臨出席之人數上限。

獲接納親臨出席的會員學校代表將收到通知，而有關名單（以學校名稱識別）將於二零二二年六月二十八日上載至學體會網頁。

根據聯會會章規定，各項提案須於會員周年大會舉行前廿一天以書面通知本會秘書轉呈董事會審議，否則不能在會員周年大會中提出討論。有關提案連同各報告須於會員周年大會舉行前七天通告各會員。

鄧嘉珮  
董事會秘書

致：各會員學校 及 董事會

知會：義務法律顧問

日期：二零二二年六月六日